



# Mayfield Grammar School Gravesend

A Specialist Science and Language College  
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Headteacher: Mrs E Wilson B.A. (Hons)

# 100

1914 - 2014

Dear pupil,

Mayfield Grammar School has purchased a subscription to GCSEPod, an award winning educational resource, for you to use when revising for your GCSEs.

In order for you to use it, however, we need your informed consent. Please find overleaf a schedule of the data needed, and a summary of what it will be used for.

Please read the schedule overleaf, and sign as appropriate. The data marked 'mandatory' is required for GCSEPod to run, and the data marked 'extended' is useful to the school for marking and reporting on usage.

You are not obligated to give permission for either section. However, without the mandatory data GCSEPod cannot function for you. By not signing it, you accept that you will not be able to have access to the resource.

With the extended data, you can consent to only some of it. If you wish to partially consent, please sign below, and cross out data you don't want used in the table below.

You have the right to withdraw your consent at any time.

Yours faithfully

Mr R Boyce  
Assistant Headteacher

I, \_\_\_\_\_ Form: \_\_\_\_\_ confirm that I have read and understand the information overleaf outlining what data MGSG wishes to transfer to GCSEPod for processing, and hereby give permission for the following:

GCSEPod may process the mandatory data pertaining to me only for the specific purposes outlined for the provision of the service.

Signed .....

GCSEPod may process the extended data pertaining to me only for the specific purpose outlined for the provision of the service. I have crossed out any data in this section I don't wish to be used.

Signed .....



Science



LANGUAGE COLLEGES



INVESTOR CAREERS



Mandatory data:

Data Type	Why
<b>Student data</b>	
MIS ID	<ul style="list-style-type: none"> <li>- This is an auto-generated number given to a student when they are entered into the school database and it allows GCSEPod to recognise the student if their data changes.</li> </ul>
Date of birth	<ul style="list-style-type: none"> <li>- Used when a student first activates their account to confirm their identity</li> <li>- Reduces the chance of two students being confused for one another in the system</li> <li>- Used when a student needs to recover a lost/forgotten password.</li> </ul>
Surname	<ul style="list-style-type: none"> <li>- Used when a student first activates their account to confirm their identity</li> <li>- Reduces the chance of two students being confused for one another in the system</li> <li>- Used when a student needs to recover a lost/forgotten password.</li> <li>- Used to identify a student when setting and marking assignments, and monitoring usage of GCSEPod.</li> </ul>
Forename	<ul style="list-style-type: none"> <li>- Used when a student first activates their account to confirm their identity</li> <li>- Reduces the chance of two students being confused for one another in the system</li> <li>- Used when a student needs to recover a lost/forgotten password.</li> <li>- Used to identify a student when setting and marking assignments, and monitoring usage of GCSEPod.</li> </ul>
Admission number	<ul style="list-style-type: none"> <li>- Reduces the chance of two students being confused for one another in the system when data is moved</li> </ul>

Extended data (cross out data you don't want used):

Data Type	Why
<b>Student data extended</b>	
Pupil premium indicator	Used to help school measure impact of key demographics.
Gifted	Used to help school measure impact of key demographics.
English as an additional language	Used to help school measure impact of key demographics.
Gender	Used by staff members to analyse usage.
Primary email address	Used as a unique identifier for certain integrations with other IT resources (e.g. Office 365 and Firefly VLE).
Unique pupil number	Used as a unique identifier for Moodle, Frog and Realsmart VLE integration. Also used if a school creates custom groups via CSV upload.