



Mayfield Grammar School Gravesend

A Specialist Science and Language College
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Headteacher: Mrs E Wilson B.A. (Hons)

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7th February 2019

Dear Parents/Carers,

I am writing to invite you and your daughter to the second Year 11 Parents' Evening on Thursday 28th February from 4.00pm to 6.30pm. This meeting will give you the opportunity to discuss your daughter's progress made since the first Parents' Evening and provide rapid feedback following your daughter's mock examinations in January. This will replace a written report.

The evening will be arranged on the usual appointment system and your daughter will make those appointments in her planner. It is a very busy evening for all concerned and we ask you to cooperate with us in keeping the five minute slots. If, however, you find that after the meeting there are still questions you would like answered or that you would like further discussion, please contact the school and we will make another appointment.

Unfortunately due to building work we are only able to provide parking on site this year to blue badge permit holders for Year 11 Parents' Evening; which should be shown to staff on the gate as you arrive.

There will be limited parking available at our second site; the Isaac-Newton, please park in the marked bays only, please note this will not be staffed and only the main pedestrian access will be open. I ask that you allow an additional 5-10 minutes for your journey time to walk to the main school site. We would also be grateful if, on arrival, you would sign in on the appropriate tutor group sheet in the dining hall.

I shall be available for informal conversations throughout the evening should you wish to speak with someone regarding any issues not directly relative to an individual subject.

I hope that you will be able to attend the Parents' Evening and would be grateful if you could complete the slip below and return it by Thursday 14th February 2019 to your daughter's Form Tutor.

Yours sincerely

Mrs T Lee
Year 11 Learning Leader

Year 11 Parents' Evening on Thursday 28th February 2019

Please return to your daughter's Form Tutor by Thursday 14th February.

Daughter's name _____ Form 11 _____

I/We shall be attending the meeting Yes

No

Signed _____ (Parent/Guardian) Date _____

