



Mayfield Grammar School Gravesend

A Specialist Science and Language College
Pelham Road, Gravesend, Kent, DA11 OJE
Telephone: 01474 352896 Fax: 01474 331195

Website: www.mgsg.kent.sch.uk Email: enquiries@mgsg.kent.sch.uk
Headteacher: Mrs E Wilson B.A. (Hons)

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1914 - 2014

12th March 2019

Dear Parents

I am writing to invite you and your daughter to the Year 9 Parents Evening to be held on Wednesday 20th March from 4.00pm to 7pm. The evening will not only be an opportunity to discuss with subject teachers your daughter's progress, but also the time to ask any questions regarding her GCSE option choices.

The evening will be arranged on an appointment system and during the next week your daughter will make those appointments in her planner. I would recommend that you try to speak to the teachers of core subjects namely English, Maths and Science and also the teachers of subjects your daughter is planning on taking for GCSE. It is a very busy evening for all concerned and we ask you to cooperate with us in keeping the five minute slots. If, however, you find that after the meeting there are still questions you would like answered or that you would like further discussion, please contact the school and we will make another appointment.

We apologise for any inconvenience but unfortunately due to building work we are only able to provide parking on site this year to blue badge permit holders; which should be shown to staff on gate as you arrive. There will be limited parking available at our second site; the Isaac-Newton. Please park in the marked bays only. This will not be staffed and is a 5 minute walk away, so please adjust your journey time accordingly. Alternatively there is parking in the surrounding streets. Please enter via the front of the school as the side and rear entrances will be closed all evening.

I shall be available for informal conversations throughout the evening should you wish to speak with someone regarding non subject specific issues.

Your daughter should have received the Final Option Form, which must be completed and handed to your daughters Form Tutor by Monday 25th March. Once this form is submitted no further changes will be permitted until after the Year 9 summer examination results have been published. These changes will need to be made in writing and handed to myself and will only be possible if set sizes allow.

I hope that you will be able to attend the Parents Evening and would be grateful if you could complete the slip below and return it by Friday 15th March to your daughter's Form Tutor.

Yours sincerely

Mrs F Curley
Year 9 Learning Leader

Parents Evening for Year 9 Parents on Wednesday 20th March

Please return to your daughter's Form Tutor

Daughter's name _____ Form 9 _____

I/We shall be attending the meeting Yes
No

Signed _____ (Parent/Guardian) Date _____

