

Moorside Primary School
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Dear Parents

ELECTION OF PARENT GOVERNORS

There is a vacancy on the Governing Board for **2 Parent Governors**. Any parent with a child on the register of this school (including the nursery) may stand as a candidate by completing the enclosed form and returning it to me by the date shown. You may nominate up to the number of vacancies available. You may nominate yourself if you wish.

Governors play an important role in supporting the school and in making decisions about the service provided for your children. For example, they are responsible for:

<ul style="list-style-type: none">• helping to establish the aims and policies of the school and how the standards of education can be improved;	<ul style="list-style-type: none">• helping to draw up the school development plan;
<ul style="list-style-type: none">• helping to decide how to spend the school's budget;	<ul style="list-style-type: none">• selecting the Headteacher/Deputy Headteacher;
<ul style="list-style-type: none">• the appointment, promotion, support and discipline of staff;	<ul style="list-style-type: none">• linking the local community with the school;
<ul style="list-style-type: none">• drawing up an action plan after an OFSTED inspection and monitoring how it is put into practice.	

All of these tasks are shared between members of the governing body.

It is essential that parents be fully represented on the governing body so I do ask you to consider this matter very carefully. You do not need to be an "expert" in education and you will receive support from other governors. Training is offered to help you understand your role and responsibilities but it is not compulsory.

The term of office for parent governors is 4 years but you may resign at any time. Even if your child leaves the school you will be able to complete your term of office if you wish.

Please use the attached nomination form which should be returned to Natalie Leahy at Moorside Primary School no later than **4pm on Friday 28th September 2018**

If we receive more nominations than parent governor vacancies, then it will be necessary to hold an election by ballot so that all of our parents can choose who will represent them on the governing body.

There are some circumstances that make people unable to be considered as school governors. These are shown on the reverse of, or attached to, the nomination form.

Yours sincerely

A handwritten signature in blue ink, appearing to be 'Stacey Corlett', written over a faint circular stamp or watermark.

Stacey Corlett
Chair of Governors

PLEASE NOTE: You will be asked to complete a disclosure form about your eligibility to become a school governor as part of the school's Child Protection procedures.

ELIGIBILITY TO BE A GOVERNOR

An individual is disqualified from serving as a school governor under the School Governance (Constitution)(England) Regulations 2007 if they cannot answer yes to all these statements.

1. **I am** aged 18 or over at the date of this election or appointment;
2. **I do not** already hold a governorship of the same school;
3. **I am not** detained under the Mental Health Act 1983;
4. **I am not** a member of the governing body of more than two schools (excluding ex-officio governors, temporary governors, or additional governors at schools causing concern);
5. **I am not** an ex-officio specified in the instrument of government of more than two schools;
6. **I am not** a bankrupt or subject to a disqualification order under the Company Directors Disqualification Act 1986 or to an order made under Section 429(2)(b) of the Insolvency Act 1986;
7. **I have not** been removed from the office of a charity trustee or trustee for a charity by an order made by the Charity Commissioners or the High Court on the grounds of any misconduct or mismanagement or, under Section 7 of the Law Reform (Miscellaneous Provisions) (Scotland) Act 1990, from being concerned in the management or control of any body;
8. **I am not** included in the list (List 99) of teachers and workers with children or young persons whose employment is prohibited or restricted;
9. **I am not** disqualified from being the proprietor of any independent school or from being a teacher or other employee in any school;
10. **I have not**, in the five years prior to becoming a governor, received a sentence of imprisonment, suspended or otherwise, for a period of not less than three months without the option of a fine;
11. **I have not**, in the twenty years prior to becoming a governor, been convicted as aforesaid of any offence and has had passed on me a sentence of imprisonment for a period of not less than two and half years;
12. **I have not**, at any time, had passed on me a sentence of imprisonment for a period of not less than five years;
13. **I have not** been fined, in the five years prior to becoming a governor, for causing a nuisance or disturbance on education premises;
14. **I am not** subject to a disqualification order under the Criminal Justice and Court Services Act 2000.
15. **I agree** to make an application for a criminal records certificate when requested by the Clerk to the Governing Body to do so.

PARENT GOVERNOR – NOMINATION FORM

Before completing this nomination form you should take note of the “Disqualifications” which prevent people from holding governorships attached/on the reverse of this form.

The Returning Officer will be able to provide you with further information if you require it.

a) Please complete this section if you wish to nominate yourself.

I wish to nominate myself as a Parent Governor:

Name:.....

Address:

.....

The name of my child is (please provide full name).....

Signed:.....

b) Please complete this section if you wish to nominate someone else.

I wish to nominate the person named below as a candidate for Parent Governor.

Name of parent nominated:.....

(please supply full first name and surname)

Address:.....

.....Telephone No.:.....

I have approached the person I have nominated and he/she is willing to stand for election and has signed below:

I have read the notes on disqualification and I am eligible to stand. Signature of person

nominated:.....

The name of my nominee’s child is (full name of child).....

My name is:.....

My address is:.....

Signature of the person making the nomination:.....

PLEASE NOTE:

To be valid, the completed nomination form must reach the Returning Officer by the close of school on 28th September 2018 by 4pm

In this election the Returning Officer is Natalie Leahy

PLEASE NOTE: You will be asked to complete a disclosure form about your eligibility to become a school governor as part of the school’s Child Protection procedure

