



**ADMISSION ARRANGEMENTS
For Year 7 entry in September 2018
&
In-year admissions from September 2018
(Sections A-C)**

ADMISSIONS ARRANGEMENTS FOR OUSEDALE SCHOOL

A. BACKGROUND

Ousedale School, which became an Academy on 1st August 2011, is a mixed comprehensive school for students in the age range 11+ to 18 situated in attractive grounds in Newport Pagnell, in the north of Milton Keynes, and in a new second campus in Olney. We serve a partially rural catchment area.

After 40 years as the sole secondary school for north Buckinghamshire, Ousedale expanded its range of intake, and its premises. Newport Pagnell's site reduced its student numbers giving much-needed space and greater access to facilities. The Olney Campus of Ousedale School caters for students aged 11-16 who live in the villages shown under 'Area Served by Ousedale School'. Sixth Form courses continue to be based at the Newport Pagnell Campus of Ousedale School. We are still one school, with one Headteacher, Governing Body and staff – but based on two campuses.

The Newport Pagnell campus is housed in some modern buildings. The main stages of building development since opening in 1963 have been in 1971, 1975, 1979 and 1993. Accompanying this have been the remodelling and refurbishment of other teaching areas together with the enhancement of our grounds and the removal of very old temporary accommodation; the refurbishment of our oldest accommodation continues with a new and refurbished Maths block, and a fully remodelled and refurbished History and ICT block, opened fully in 2014 plus a refurbished Music block and girls' changing rooms in 2016 with a new block for the boys' changing rooms. The Sixth Form was opened in September 2000 and in 2009 was expanded to create additional facilities including a new Media ICT suite; additional private study areas opened in November 2015. An additional new Upper School canteen opened in 2007 and an Eco-centre was completed in September 2011 comprising a science laboratory, IT suite and landscaped environmental gardens. There are also new outside covered areas to provide dry areas for students if the weather is inclement. The next refurbishment phase has started with plans to improve Science.

The Olney site is a relatively new build campus, opening in 2006, with outstanding modern educational features. It is spacious and offers the most up-to-date learning and teaching accommodation. Specialist facilities include 5 Science laboratories, an Electronics suite, a Music Technology recording studio, a large Sports Hall and an agricultural area for our Horticulture students. Outside there are several covered areas and MUGAs (Multi Use Games Area) that students use during their free time.

The ethos of Ousedale School is expressed in its vision in which it strives to be an **Exceptional Learning Community**, through:

- excellent teaching which leads to high standards of education
- purposeful and inspiring learning environments
- aspirational and personalised pathways

Our school motto is for the school community to **Aspire, Believe, Achieve**:

- **Aspire:** Students, supported by staff and parents, are motivated to aim high in everything they do. They are encouraged to aspire to new heights: academically, practically and through the acquisition of new skills. Core values are promoted and opportunities provided for staff and students to demonstrate these on a daily basis.
- **Believe:** Students, with staff, develop resilience and self-belief in their ability to reach challenging targets and develop new skills.
- **Achieve:** Students achieve outstanding results and take responsibility for their learning enabling them to progress onto pathways of their choice and participate fully in the life of the school.

We ask all parents applying for a place to respect this ethos and its importance to the school community.

B. AREA SERVED BY OUSEDALE SCHOOL – THE DEFINED AREA

The school serves the two most northern towns in Milton Keynes, **Newport Pagnell** and **Olney**. Students in years 7 to 11 will attend one of the campuses (later referred to as the ‘designated campus’) of Ousedale School as follows; students living outside the defined area are considered for the campus they live closest to:

Newport Pagnell Campus for children living in: *Astwood, Chicheley, Gayhurst, Hardmead, Lathbury, Moulsoe, Newport Pagnell, North Crawley, Sherington and Stoke Goldington.*

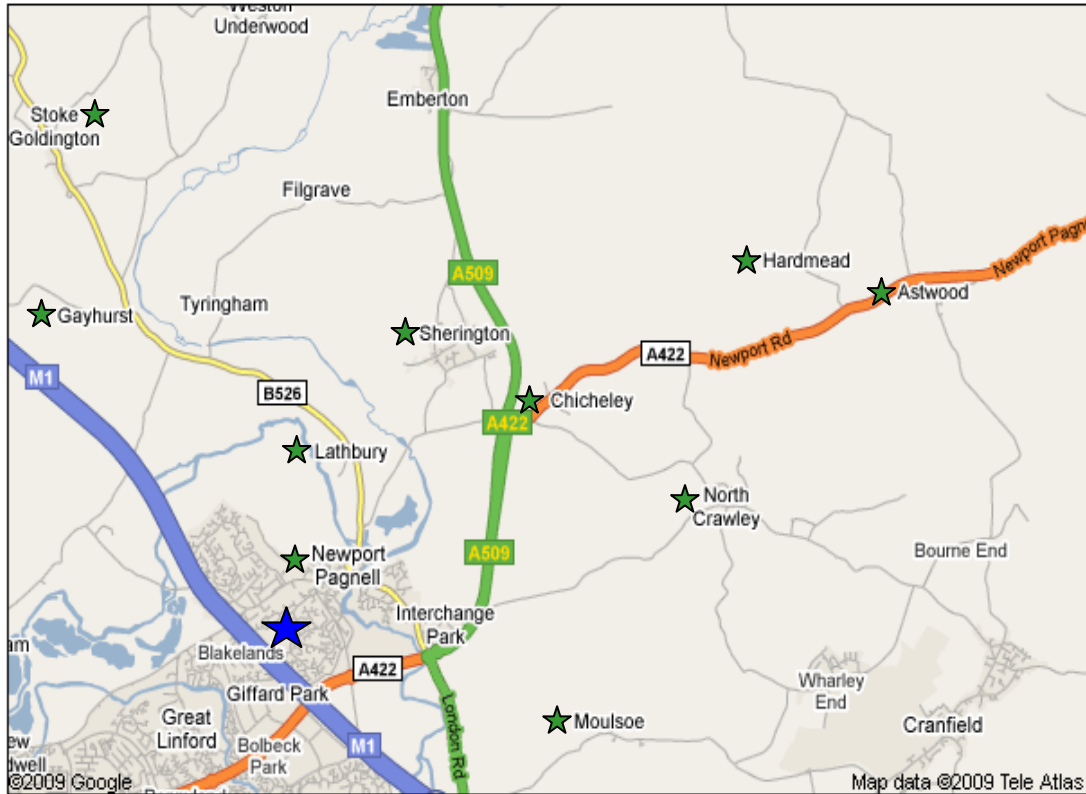
Olney Campus for children living in: *Clifton Reynes, Cold Brayfield, Emberton, Filgrave, Lavendon, Olney, Newton Blossomville, Petsoe, Ravenstone, Tyringham, Warrington and Weston Underwood.*

Ousedale’s defined area “feeder” primary schools are:

for Newport Pagnell: *Cedars School, Green Park School, Tickford Park Primary School, Portfields Primary School.*

for Olney and the north: *Olney Middle School and Lavendon School*

Area served by Newport Pagnell Campus

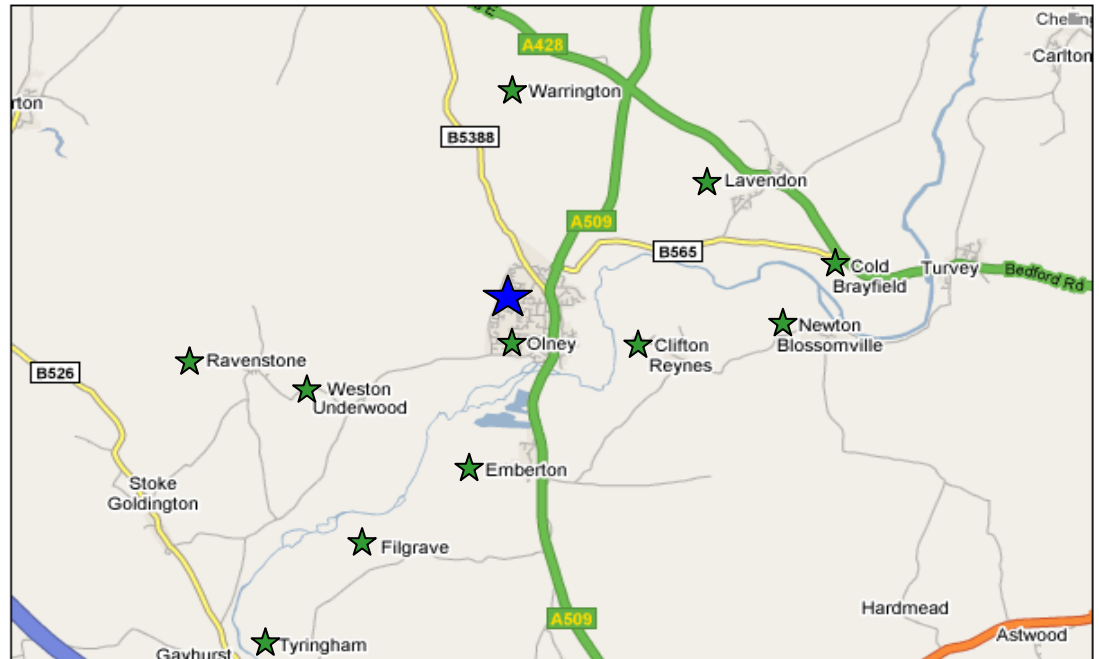


KEY

★ Newport Pagnell Campus

★ Area served by Newport Pagnell Campus

Area served by Olney Campus



KEY

★ Olney Campus

★ Area served by Olney Campus

C. ADMISSIONS

Parents should note that for Milton Keynes secondary schools there is no automatic right to a place at the local school.

The Governing Body of Ousedale School, which as an Academy makes it the Admissions Authority, consults fully on its Admissions Arrangements in advance of their publication in the School Prospectus and by Milton Keynes Council.

Applications are made to Ousedale School as a whole and no preference for campus allocation can be made at that time. Students are allocated Newport Pagnell or Olney campus depending on their permanent residential address as per section B.

The Published Admission Number (PAN) for years 7 to 11 and future intake years/first year admissions is 360: 240 at the Newport Pagnell campus and 120 at the Olney campus.

If applications for admissions exceed the PAN the following order of priority will be applied:

Children with statements of special educational needs naming Ousedale School will be given priority for admission within the normal admission round at 11+.

- 1. Looked after Children/Previously Looked after Children (children who were looked after but ceased to be because they were adopted or became subject to a residence or special guardianship order – proof will be required).**
 - 2. Children who live in the area served by the school – the defined area. Proof of residence will be required. The offer of a school place may be withdrawn if residency is not substantiated.**
 - 3. Children of staff at the school (where the member of staff has been employed at Ousedale for at least 2 years at the time of application for admission, and/or where the member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage – the Headteacher determines where there is a demonstrable skill shortage).**
- Only for normal admission round i.e. Year 6 into Year 7*
- 4. Priority by aptitude – up to 12 places at the Olney campus and up to 24 places at the Newport Pagnell campus will be available on the basis of aptitude for Music. Applicants will be assessed and ranked according to an aptitude assessment administered at and by the school.#**
 - 5. Children who, during the school week, live with an older brother or sister still in attendance in Years 8-11 at the time of admission. ('Brother or sister' includes adopted children, step-brother or sister via parental marriage/permanent partner, and half-brother or sister sharing a biological parent.)**
 - 6. Children attending a feeder school which is in the school's defined area.**
 - 7. Children who live outside the area served by the school – the defined area.**

Where there is one remaining place available and the next child to be considered for admission is one of a multiple birth group, all multiple birth siblings will be admitted even if this exceeds the admission number.

Exceptional medical or social circumstances, supported by relevant written evidence, may override the above except criterion 1. The evidence should come from at least 2 registered professionals (health and/or social care) and set out particular reasons why Ousedale is the most suitable school and what difficulties would occur if the child had to go elsewhere. Any such applications will be considered by the Admissions Authority.

Places will be allocated in order of criteria (1-7). If demand within a criterion results in the school exceeding its published admission number, all applicants in the criterion will be ranked according to distance from school as measured by the shortest available route from the school's nearest entrance gate of the designated

campus, to the front door of the student's residence* using the Local Authority's computerised measuring programme. For prospective students living in flats, the distance will be measured from the school's nearest entrance gate to the front door of the ground floor flat underneath the prospective student's residence. Where two or more students live at the same distance, the tie-breaker will be random allocation. The random allocation process will be independently supervised.

With Ousedale being a dual campus school, in exceptional circumstances the Admissions Authority may offer a place at the alternative campus. This will only happen where the designated campus is at or over its PAN and the alternative campus is under its PAN.

#Assessment of aptitude for Music:

Those considering an application for a musical aptitude place for September 2018 admission will need to register to take the aptitude assessment via the school; details will be published on the school website early in September 2017. Receipt of registration will be acknowledged by email, or post if email unavailable, and will indicate the time and venue for the aptitude assessment. Potential applicants will take the assessment early in October 2017 at either the Olney or Newport Pagnell campus which will be allocated according to residential address as per section B. Potential applicants will be notified where they were ranked in the aptitude assessment in advance of the school admissions application deadline so that parents can decide whether or not to apply for a music place. Unsuccessful music applicants will automatically be considered under criteria 4-7 as appropriate. There is no need for in-area children to apply for musical aptitude places as their applications are considered before those for musical aptitude.

***Definition of student's place of residence:**

Where a student lives part of the week with one parent and part of a week with another parent, the student will be deemed to live in the place where they spend the majority of school nights. School nights are on a Sunday, Monday, Tuesday, Wednesday and Thursday. Where the factual situation is not clear to the school or where the student has living arrangements which are fortnightly so that it is not clear where there the student spends the majority of school nights, then the student's place of residence will be deemed to be with the parent who is in receipt of child benefit or who holds the eligibility certificate, if child benefit is not actually received due to income level.

PROCEDURE FOR ADMISSION AT 11+ - NORMAL ADMISSION ROUND

A Prospective Parents' Evening takes place in October. A new prospectus will be available online and hard copies as requested.

Milton Keynes Council organises the Co-ordinated Admissions Scheme for all primary and secondary state schools within the city. Parents are informed that the Admission Application should be made to the Council by the deadline – usually the end of October. No applications can be accepted at the school.

The Governing Body's Admissions Panel considers all requests for admission at a meeting early in the Spring Term. The applications are assessed against the published criteria. The Governing Body is compelled to admit up to its published admission number (PAN). The Governing Body committee electronically transmits the order of priority to Milton Keynes Council.

On 1st March (National Offer Day) all applicants are offered in writing a school place for the following year by the Council who organises a further re-allocation of places later in the term. Parents/guardians have recourse to appeal to an Independent Panel. Appeals for Ousedale are against non-admission to the school.

At Ousedale a varied programme of primary-secondary transition activities and student induction, together with further meetings for parents, take place in the remaining two terms before enrolment.

In the event of over-subscription the school will maintain a reserve list in partnership with the Local Authority for the duration of the Local Authority's co-ordinated admission scheme. Once the co-ordinated scheme is closed the reserve list will remain open but will be administered by the school. The reserve list will be

ranked in the order of the over-subscription criteria and not in the order in which the applications were made. The ranking of applicants on the reserve list may therefore change as new applications are received.

LATE APPLICATIONS

If applications are received after the deadline date, they are classified as late and considered only after all those received on time. In very exceptional circumstances, e.g. death of a parent, late applications may be considered alongside all those received by the deadline.

IN-YEAR ADMISSIONS/ADMISSIONS OUTSIDE THE NORMAL ADMISSION ROUND TO THE SCHOOL

The LA (Local Authority) organises the co-ordinated scheme for In-Year admissions. Parents/carers must apply via the LA's web page www.miltonkeynes.gov.uk/schooladmissions or contact their School Admissions Team; the school itself will not accept applications. Taking into account the parental preferences expressed the LA will forward the application on to Ousedale for consideration; as an Academy Ousedale is its own Admission Authority. Applications are considered individually and take account of movements in and out of the school; the same admissions criteria apply for these cases.

Should the Admissions Authority not offer a place the LA will be informed who retain responsibility for finding a place at another school. Parents/guardians have recourse to appeal to an Independent Panel. Appeals are against non-admission to the school.

A reserve list will be maintained for Years 8-11. Parents/Guardians must request in writing if they want their child's name to be put on the waiting list for the relevant year group. The list will be retained for the remainder of the academic year. The list will be ranked in the order of the over-subscription criteria and not in the order in which the applications were made. The ranking of applicants on the reserve list may therefore change as new applications are received.

Applicants may only apply to the school once for each academic year. If the Independent Appeal is unsuccessful an applicant may not reapply until the following academic year.

THE ADMISSIONS CRITERIA FOR STUDENTS AT 16+

It is anticipated that the capacity in Year 12 will be approximately 240.

The school welcomes applications for entry to Ousedale School's sixth form from students who have attended the school in year 11 and wish to transfer to the sixth form the following September.

The school also accepts applications for entry to the sixth form from external candidates. The Planned Admissions Number for students transferring from other schools into Year 12 is 30.

Entry Requirements for both Internal and External students

The minimum entry requirement for entry into the Sixth Form is a GCSE Average of 5 points and a grade 5 pass in Mathematics and English Language, but that is the entrance requirement for only the Standard Route. More demanding routes, where students choose 2 or more from Maths, Physics and Chemistry have higher thresholds of a GCSE average of 6 points. Subject specific entry requirements may also require a grade 6 in a certain subject.

Students should refer to the Sixth Form Prospectus (available on request from the sixth form centre) for specific subject requirements.

Individual subjects may be limited in the number of students they are able to accommodate. The school reserves the right to withdraw under-subscribed courses.

Progression into Year 13 is not automatic. Such progression has to be earned through performance reflected, generally, in a minimum of Grade D in our Internal Examination, with a student requiring at least this minimum qualifying grade in three of their subjects to enter Year 13.

Admissions Criteria for External Students

Should applications from suitably qualified external students exceed the number of places available, the following criteria will be applied in the order set out below:

- 1. Looked after Children/Previously Looked after Children (children who were looked after but ceased to be because they were adopted or became subject to a residence order or special guardianship order – proof will be required).**
- 2. Students for whom places on appropriate courses are available.**
- 3. Students residing in the defined area of the school.**
- 4. Students who live outside the area served by the school – the defined area.**

In the event of over-subscription and applications meeting the above criteria equally, preference will be given to those students living closest to Ousedale, as measured by the shortest available route. Parents/guardians, and/or the young person if above compulsory school age, have recourse to appeal to an Independent Panel.