

Career Plan 2018/19

At Ousedale School we provide our students with opportunities to achieve great results academically and also support them to make informed decisions about their own individual career path. By providing impartial careers information advice and guidance to students from years 7 – 13 and throughout the curriculum we are there to support them along their journey.

This outlines the activities within the Careers Department that are planned to take place during the 2018/19 academic year.

PSHE

The current PSHE programme for this academic year is as detailed:

Year 11

Lesson 1	Employment Rights and Responsibilities
Lesson 2	Employment Soft Skills (Inc. email etiquette, phone manner, professionalism, employer's expectations, Social Media (Inc. privacy, profiling & security; LinkedIn; Self-marketing).)
Lesson 3	Career Speakers (Inc. Colleges/alternative routes)

Year 10

Lesson 1	Employability Skills & LMI
Lesson 2	The Career Journey
Lesson 3	Career speakers (Employers)
Lesson 4	Impact Morning Preparation (Inc. CV generation)

Year 9

Lesson 1	The Future
Lesson 2	All About Me (Inc. learning styles, routes to careers, etc.)
Lesson 3	KS4 Options

Year 8

Lesson 1	Introduction to Careers (Inc. getting to know yourself, planning & research, LMI and stereotype activities)
Lesson 2	Career Myth-busting (Inc. challenging stereotypes)
Lesson 3	Career Planning & Expectations

Enrichment

The current enrichment programme for this academic year is as detailed:

Year 12 Enrichment Programme

Week 1	The Career Journey (building on year 10 presentation)
Week 2	Employment Rights & Responsibilities (building on year 11 presentation)
Week 3	CV Workshop (run by the University of Law in 2017/18)
Week 4	Making Applications
Week 5	Assessment Centres
Week 6	Keeping Your Job

Year 10-13 Enrichment Programme – Life Skills

Week 1	Life's Basics (Inc. registering with Dr/dentist, general healthcare, looking after yourself)
Week 2	Basic Finance (Inc. budgeting, loans, credit cards, etc.)
Week 3	Cooking On a Budget
Week 4	Citizenship (Inc. rights & responsibilities, British constitution & voting, Parliamentary system, etc.)
Week 5	Work (introduction to work from WEX to part-time jobs, apprenticeships & Full time employment. Inc. expectations, rights, LMI, etc.)
Week 6	A New Home (looking at renting – rights/responsibilities, contracts, etc.)

Employer Led Enrichment Programme

We have been investigating the possibilities of employers running enrichment activities in either of the following formats:

- Multiple employers delivering an activity each week during an enrichment block
- One employer delivering a whole enrichment programme over multiple weeks

Trips

Providing trips to the students, in 2018/19 we hope to offer:

- National Apprenticeship Show (Years 10-13)
- Skills Show (Years 10-13) – now called World Skills UK Live
- What Careers Live (6th Form)
- Kidzania (Years 7 &8)
- University visits
- STEM Festival (5th October 2018)
- CERN visit (annual trip)
- GiV (Get in to Volunteering) trips
- Any other relevant trips or career related events which are offered by employers

Speakers

The school hosts speakers through a variety of options. These include:

- **The Aspire Programme** – Although students on the Aspire programme are regularly invited to attend talks by visiting speakers, other students are invited to attend where the area of expertise is of interest to them. Examples of speakers we hosted in 2017/18 include David Dein, Tim Maccabee and Andrew Waugh.
- **Careers PSHE** – As mentioned, during careers PSHE we invite speakers from a range of backgrounds including higher / further education and employers. These are usually attended by a whole year group.
- **Author Talks** – Through the library, every year authors are invited in to talk to students about their work and experiences.
- **Picnic Talks** – During 2017/18 we introduced 'Picnic Talks' where a speaker was invited in to speak to students for around 30 minutes during the lunch break. Examples include the Rebel Girls Picnic and UK Employment Day Picnic.
- **Subject Speakers** – School departments can invite speakers in to talk to students about career options relevant to their subject. For example, the DT department have hosted speakers from FCO Services, Niftylift and Western Power.

Events

Hosting events within school provides other opportunities for students to access information about career options. Events which the school currently offers are:

- Year 12 Careers Fair
- Year 10 Careers Impact Morning

ACE days are ideal opportunities to provide further interaction with employers. During the academic year 2017/18 the following events were also offered:

- Ryman Challenge (year 9)
- Mission to Mars (year 8)
- Streetlaw (year12)

Other events which have been offered include:

- National Apprenticeship Show Workshop
- Penguin Random House workshop

For the academic year 2018/19 we hope to expand on this provision by offering other events, such as an Apprenticeship Information Evening.

Other

Through a variety of interactions with students and parents/carers we aim to provide relevant and accurate careers information, advice and guidance. This includes:

- 6th Form Drop in sessions in the 6th Form study area
- Parent's evenings -Yr9 Options, yr10, yr11, yr12, yr13
- One to One Pathway and Progression meetings
- One to one meetings with students as and when required
- Yr11 only sessions in the library offering help with college, 6th Form and apprenticeship applications

Careers Plan By Term

The following outlines the events currently offered and those proposed for the academic year 2018/19. Specific dates are yet to be assigned and some activity is ongoing throughout the year.

Activity	Benchmark	Term	Date	Comments
ACE Day	Various – depending on activity	Every Term	TBC	E.g. trip to Kidzania, Ryman Challenge, etc.
Aspire Speakers	3, 4 & 5	All year	Ongoing	Speakers from local, national & international organisations as and when available.
Career Tutor Time Activities	2, 3 & 4	All year	Ongoing, fortnightly	Presentations, videos, activities for students to engage with.
Enrichment – Year 12	2, 3 & 5	All Terms	Weds P5 7 Nov – 19 Dec 2018 24 Feb – 3 Apr 2019 5 Jun – 3 Jul 2019	See above for content.
Enrichment – Life Skills	3	All Terms	Weds P5	See above for content.

			7 Nov – 19 Dec 2018 24 Feb – 3 Apr 2019 5 Jun – 3 Jul 2019	
Enrichment – Employer led	2, 5, 6 & 7	All Terms	Weds P5 7 Nov – 19 Dec 2018 24 Feb – 3 Apr 2019 5 Jun – 3 Jul 2019	Content dependent on employer engagement
Student One to One meetings	2, 3 & 8*	All year	Ongoing	Meetings requested by students, teachers, mentors, parents as and when required.
Apprenticeship Information Evening	2, 3 & 5	Autumn Term	TBC	For students & parents. Speakers from local businesses.
Destination Data reporting	3	Autumn Term	Sept/Oct	Tracy Pace/ Beth Harding request data for MK Council. Data also produced for SLT and school Governors.

World Skills UK Live (Birmingham)	2, 3, 5, 6 & 7	Autumn Term	15 – 17 Nov 2018	Skills, apprenticeships and careers event.
STEM Festival	2, 3, 5, 6 & 7	Autumn Term	5 & 6 Oct 2018	MK Innovates is putting on a festival to celebrate and inspire careers in Science, Technology, Engineering and Mathematics (STEM) in Middleton Hall, Central Milton Keynes. Local Technology, Engineering and Manufacturing companies will be offering opportunities to interact with gadgets, robots, space rockets, the Mars Rover, an inflatable planetarium, augmented reality and much more during this free-to-attend event.
What Career Live	2, 3, 5, 6 & 7	Autumn Term	12 & 13 Oct 2018	Universities, apprenticeships, employers and other learning providers. Held at Olympia London, Hammersmith.
Year 11 Careers PSHE	2, 3, 4, 5 & 7	Autumn Term	Weds P5 5 th – 26 th Sept	See above for content.
Application Assistance	2, 3 & 8*	Autumn & Spring Terms	Ongoing	Provide assistance to students making applications. Includes Library sessions on Tuesday lunchtimes.

Year 12 Careers Fair (ACE Day)	2, 3, 5 & 7	Spring Term	Feb- TBC	Combination of careers fair and speed interviewing, employer talks. Exact format to be confirmed.
Author Talks	3, 4 & 5	Spring Term	TBC	Years 7 & 8
Intended destination data collection	3	Spring Term	Feb - April	Years 11 & 13
National Apprenticeship Show	2, 3, 5, 6 & 7	Spring Term	12 & 13 Mar 2019	Apprenticeship Show including employers and education providers. Held at Arena MK.
Year 9 Careers PSHE	2, 3 & 4	Spring Term – first half	TBC	See above for content.
Year 9 Options evening	1, 2, 3 8*	Spring Term	TBC	
Year 10 Parent’s evening	1, 2, 3 8*	Spring Term	TBC	
Year 11 Parent’s evening	1, 2, 3 8*	Spring Term	TBC	

Year 12 Parent's evening	1, 2, 3 8*	Spring Term	TBC	
Year 13 Parent's evening	1, 2, 3 8*	Spring Term	TBC	
Year 10 Careers Impact Morning	2, 3, 5 & 7	Summer Term	TBC – 5/07/19?	Careers carousel.
Year 10 Careers PSHE	2, 3, 4, 5 & 7	Summer Term – first half	TBC	See above for content.
Year 10 Work Experience	5 & 6	Summer Term	TBC – 8-12 July 19?	
Year 12 Work Experience	5 & 6	Summer Term	TBC – 8-19 July 19?	
University Visits	3 & 7	TBC	TBC	Lower years as well as 6 th Form

Extra activities will be added by observing national/international days with a career theme (see below for examples).

* Provided students have access to L6 careers qualified professional careers advisor.

Career Related National & International Dates

Theme	Date	Comments
Ada Lovelace Day	October	Work with IT/DM dept. to highlight careers around IT, focusing on women in Tech to inspire the next generation
Armed Forces Day	June	Careers available through the armed forces, apprenticeships, etc.
Black History Month	October	Highlight inspirational figures from ethnic minority groups
British Science Week	March	Work with depts. to highlight how their subject could lead to a career in science or engineering
Deaf Awareness Week	May	Could work in conjunction with SEND to highlight careers related to supporting disabilities (e.g. signing). Also provide focused careers advice for students with disabilities.
Engineer Week	March	Highlight the variety of engineering roles available.
Enterprise Week	November	Focus on entrepreneurial skills and setting up a business.
International Workers Day	1 st May	Focus on workers' rights, responsibilities, etc.
National Apprenticeship Week	March	Work with all depts. to provide information on apprenticeships relevant to their subjects

Recycle Awareness Week	November	Work in conjunction with departments to raise awareness of careers around recycling. E.g. working for a recycling company, environmental scientists, product designers, etc.
Take Your Kids To Work Day	April	Highlight the range of jobs in existence. E.g. build a display detailing what jobs parents & carers have.
UK Employability Day	June	
Volunteers Week	June	Highlight jobs within the charity sector.
World Architecture Day	1 st October 2018	
World Space Week	4 th – 10 th October 2018	Work with depts. to highlight careers around the space industry – astronaut, scientist, engineer, food tech, etc.
World Theatre Day	27 th March 2019	Work with Drama & Music depts. to highlight careers around performing arts