

## Careers – Year 11

The focus is on post 16 options, transition skills and the application process

In Year 11 as part of the PSHE programme students will:

- Discuss options post 16, qualifications, FE and HE
- Progress through the career planning cycle to explore possibilities
- Learn transition and decision making skills
- Learn how to make an application, write a CV and a cover letter
- The importance of personal statements and interviews
- Enable students to understand the importance of verbal and non-verbal communication within an interview situation

As part of the programme local training providers, colleges, apprentices and employers will come into school to talk to the students about their options post 16.

All students in Year 11 will have a 1:1 meeting with a careers advisor, form tutor, head of year or member of the senior leadership team about their option choices, career routes and post 16 options. This will set out an individual career learning plan which will help students set career targets for the future and will form part of their target setting review.

A careers advisor will be present at Year 11 parents evening.

Useful information:

National Careers Service <https://nationalcareersservice.direct.gov.uk/Pages/Home.aspx> provides access to independent, professional advice on careers, skills and training

Apprenticeships [www.apprenticeships.org.uk](http://www.apprenticeships.org.uk) Find out about all types of apprenticeships and how to apply

Careersbox [www.careersbox.co.uk](http://www.careersbox.co.uk) offers over 300 videos providing careers information on a variety of jobs

Milton Keynes College [www.mkcollege.ac.uk](http://www.mkcollege.ac.uk) full and part time courses, apprenticeships, Peter Jones Enterprise Academy

Moulton College [www.moulton.ac.uk](http://www.moulton.ac.uk) from post-16 to postgraduate and professional development, provides full and part-time courses

Northampton College [www.northamptoncollege.ac.uk](http://www.northamptoncollege.ac.uk) full and part time courses, apprenticeships

Bedford College [www.bedford.ac.uk](http://www.bedford.ac.uk) full and part time courses, apprenticeships

UCAS [www.ucas.ac.uk](http://www.ucas.ac.uk) The UCAS (University and Colleges Admissions Service) website allows you to search universities and colleges and the courses they offer. You can also complete applications for courses and track progress

Moving On magazine [www.movingonmagazine.co.uk](http://www.movingonmagazine.co.uk) Moving On magazine is a publication devoted to providing a wide range of information regarding choices following school