



**Full Governing Body Meeting
Tuesday 10 July 2018 at 5pm
Robertsbridge Community College**

Present	Initials	Attendance
Kenny Fitzpatrick, Interim Headteacher	KF	✓
Karen Marr, Chair	KM	✓
Vanessa Everett, Vice Chair	VE	Apologies
Alison Ambrose	AA	✓
Jenny Barret	JB	✓
Jane Corin	JC	✓
Peter Davies, e-safety Governor	PD	✓
Stephen King	SK	✓
Keith May, SEND Governor	KMy	✓
Gus Murphy	GM	Apologies
Kathy Robinson, Safeguarding Governor	KR	✓
Jess Wilks	JW	✓
In attendance		
Carly Young, Deputy Headteacher	CY	✓
Jacqui James, Assistant Headteacher	JJ	✓
Lynne Phillips, Assistant Headteacher	LP	✓
David Evans, Business Manager	DE	✓
Kate Davies, Clerk to Governors	KD	✓

Agenda Item	Discussion and Decisions	Action
	Welcome from the Chair KM opened the meeting. KD clerked the meeting.	
FGB100718/2	<p>Procedural</p> <p>a. Apologies for absence – The above apologies were accepted.</p> <ul style="list-style-type: none"> • Chair thanked Gus Murphy for his time served as Governor and notified Governors that Gu's time as Governor has come to an end. • Chair suggested that Peter Davies will now become co-opted Governor. Comments to Chair please • We therefore have to appoint a H&S Governor. KM to fill in until further notice <p>b. Declaration of pecuniary/business interests in items on the agenda - none</p> <p>c. Safeguarding – see agenda item</p>	

	d. H&S urgent issues – None		
FGB100718/2	Minutes of Previous Meetings - 8 th May 2018 Approval, Signing and Matters arising.		
	Action	Personnel	Comments
	Missing comment from KR to be located in unedited minutes. KM to sign when amended	KD	Located and amended
	Safeguarding Governor to meet with Deputy Headteacher	KR/CY	KR will meet with CY before the end of term
	E-Safety Governor to meet with Deputy Headteacher	PD/CY	Visit completed – Governor has made suggestions and will look into feasibility of implementing
	Chartered Schools of America research re students learning from those 2 years older to be circulated to Deputy Headteacher	VE	Not circulated as yet
	SEND data from previous years to be circulated.	LP	LP to follow up and circulate
	Governor Monitoring to take place CY/VE/PD to meet regarding Homework	Board members	Postponed due to Heads Recruitment. VE/PD to contact KF early in new academic year

	<p>JW/GM/JB to look at Heads of Faculty and how they support improvement in teaching and Learning KMy/AA to decide focus</p>		<p>To be arranged in Sept. Sept 2018</p>		
	<p>Options for protected emails to be researched</p>	<p>DE</p>	<p>DE to report back to Governors once review has taken place – DE to see MB</p>		
<p>FGB100718/3</p>	<p>Monitoring Feedback Purpose: Share and discuss Two reports were feedback to Governors</p> <p>SEND (KMY) – report attached Follow up actions</p> <ol style="list-style-type: none"> 1. Alternative to ASDAN to be looked at under Curriculum Review planned for 2018-19 (JJ) 2. SENCO to be asked to attend Gov Meeting in Oct to bring School Vision for SEN to Governors (KF to arrange) <p>Inclusion Report (SK/JC) Visit 13/0618 Actions</p> <ol style="list-style-type: none"> 1. Well done! Attendance has improved for 92.8 to 94.6% overall this year. Continue with push on attendance with intensive focus on Persistent Absence next year (DK/AE) 2. Attitude to Learning is a cause for Concern with Governors. Challenge – do all students /staff know what the criteria is and how it should be applied. Head replied that this is another area to be addressed in the College Improvement Plan and to be led by Seconded Deputy (AW) – KF to update at Oct FGM 3. Governors also focussed on Home School Agreement 2018-19. – this is also part of the behaviour launch in Sept and included in Improvement Plan (LP/AW leading on this from Sept) 				
<p>FGB100718/4</p>	<p>Presentation by Kit Messenger re Staff Training Case Study This presentation was well received by Governors particularly as it is aimed at supporting a SEND students and will specialise in Neurodiversity.</p> <p>Project is a joint venture with Genius Within, Teaching School and RCC. It will be used as a Research Pilot for LA, and is fully funded.</p>				

	<p>KF also improved Governors that it will be part of the College Improvement Plan. Leadership Team all support the project and asked Governors to approve.</p> <p>Governors asked the following questions:</p> <p>Q – Have you measured the impact of the pilot in the past?</p> <p>A – Yes. We know it works with over 18, and believe it will extend to under 18. It has been approved by ESCC Headteachers who are very positive about the programme.</p> <p>Q – Will it support the SEND Dept?</p> <p>A – SEND are very positive about the programme and already have met with SENCO and a SEN parent – all positive.</p> <p>Q – As it’s a Trial in School; can we be sure it will make a difference?</p> <p>A - Yes – we have qualitative data and evidence to say that it will work for children with SEN, parents and teachers. (Kit and Governors interested to further meet and explore)</p> <p>Q – Do you think less qualified professionals (Teachers) be more successful educational professionals</p> <p>A – Teaching is a profession and with well qualified individuals. This looks at helping teachers to be reflective on how they communicate with children and stakeholders</p> <p>Q – How will this work with LAC students who have their own challenges at times</p> <p>A- This programme has been piloted with Foster carers and it helped them to improve their listening skills and working with their children</p> <p>Q – What is the real strength of the programme</p> <p>A – Developing a common language and best practice that all stakeholders are familiar with. It will only improve the College’s Inclusion work.</p> <p>CY to send through ppt Presentation to all Governors and Leadership</p> <p>Chair asked Governors to approve the one year pilot programme.</p> <p>Vote result: 9 Governors supported the running of the pilot at RCC 1 Abstention</p>	
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<p>FGB100718/5</p>	<p>Headteacher Report Purpose: Discussion points</p> <ol style="list-style-type: none"> 1. Business Managers appointment panel approved 2. Substantive Deputy Headteacher post to be advertised earlier in Term 1 – Governors Panel to be decided in September <p>Gov. Q – Why is the College boy roll expanding? A – HT explained that there appears to be more boys currently in the system, and it could possibly down to the fact that the all-boys school in Hastings is under subscribed at the moment</p> <ul style="list-style-type: none"> • HT/Leadership Team verbally highlighted main points fro the report on staffing, attendance, behaviour/exclusions and progress 	
<p>FGB100718/6</p>	<p>College Development Plan Purpose: Review and agree priorities for 2018-2019 Governors thanked Leadership Team and approved the priorities, on the proviso that they will be updated in Sept following the publication of exam results.</p> <p>HT also reported that the priorities will now need to have SMART Targets/Key Performance Indicators added and they he will be consulting with the new HT on the priorities for Sept.</p> <p>Chair reiterated the aim of the Governors Monitoring for 2018-19. Namely that named Governors will be responsible for following the progress of the different areas of the College Plan.</p> <p>N. B. The sections allocated to Governors will be circulated shortly to Governors</p>	
<p>FGB100718/7</p>	<p>Safeguarding Audit and Review Purpose: Receive and Discuss CY feedback to Governors on the progress of the Safeguarding Audit</p> <ol style="list-style-type: none"> 1. Following Leadership and Gov. Training the most significant work in Term 6 has been making sure the Single Central Register is in order as suggested by ESCC. This has now been actioned 2. CY/KM and new Clerk of Governors to update Governors safeguarding Training Log 	
<p>FGB100718/10</p>	<p>Policies Purpose: Ratify and adopt the following:</p> <ul style="list-style-type: none"> • Behaviour Management Policy (inc. statutory statement) Leadership have updated policy and procedures. This has just been completed. Little difference in Policy but some of the procedures have been updated. Governors have been circulated 	

	<p>with new document and feedback is asked for. HT asked for approval in principal as there was no change in policy.</p> <ul style="list-style-type: none"> • Attendance Policy (Students) – to be brought to Sept FG. (LP/AW) 	
FGB100718/12	<p>Training Purpose: Update and Feedback The following Governors have undergone training in Terms 5 and 6</p> <ul style="list-style-type: none"> • ESCC Single Central register – KF and AA • Westminster Briefing on Admissions – JW • Teacher Workload – KM (to be discussed with Leadership and Governors in sept) • Managing allegations against staff (ESCC) - KF 	
FGB100718/13	<p>Any other Business</p> <p>Purpose: Discuss</p> <ul style="list-style-type: none"> - Urgent matters only (please send to clerk prior to meeting) - Non urgent business should be notified to the Clerk for inclusion in the next meeting’s agenda. 	
FGB100718/13	<p>Date and time of next meeting To be confirmed 5pm start</p>	