

Shoeburyness High School: Provider Access Policy

Introduction

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purposes of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

Student entitlement

Students in years 8-13 are entitled:

- To find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point.
- To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options evenings, assemblies and group discussions and taster events.
- To understand how to make applications for the full range of academic and technical courses.

Management of provider access requests

Procedure

A provider wishing to request access should contact Mrs Sarah Walls.

Telephone: 01702 292286 X175; Email: sarahwalls@shoeburyness.southend.sch.uk

Opportunities for access

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents:

	Autumn Term	Spring Term	Summer Term
Year7	Period 1: ' <i>Be the Best You Can Be</i> ' ethos programme runs throughout the year.	SCOPE: Job roles and families	
Year 8	Period 1: ' <i>Gradu8</i> ' ethos programme runs throughout the year which includes an Enterprise module.		SCOPE: Transferable skills with the emphasis on teamwork
Year 9	Period 1: ' <i>I Can...</i> ' ethos programme runs throughout the year which is centred on jobs, aspirations and careers.	KS4 options event SCOPE: Young Apprentice/marketing	ICT: KUDOS programme
Year 10		Enterprise: Mock interviews	1:1 Career interviews Period 1: Preparation for WEX All students spend the final 2 weeks on a WEX placement of their choice
Year 11	1:1 Career interviews Post 16 taster sessions held within faculties SCOPE: Post-16 transition routes (delivered by external careers advisor) Post 16 options event	Period 1: Personal Finance module	

	Autumn Term	Spring Term	Summer Term
Year 12	<p>1:1 Career interviews for non-university students</p> <p>Work Skills: mock interviews and CV writing</p> <p>University visits</p> <p>Period 1: employability program, assessment centre testing with numeracy and literacy practice as a focus. Barclays Life Skills, interviews, careers e-library, selection tests and skills audit.</p>	<p>Group sessions held during study time based on employability, apprenticeship options and promoting themselves in an interview. Sessions delivered by Career Ready and external providers.</p> <p>Unifrog launch through assembly</p>	<p>Period 1: UCAS applications and writing of Personal Statements</p> <p>Period 1: Unifrog used to access apprenticeships</p> <p>WEX placements for students requiring evidence for BEd degrees.</p>
Year 13	<p>UCAS applications get sent off.</p> <p>Destinations are logged and interventions with learning tutors start (after mock exams) to support future plans.</p> <p>Careers Ready program starts – x2 sessions on ‘Brand You’ and ‘How to Apply for Jobs’</p> <p>Student finance assembly</p>	<p>Careers Ready final session</p> <p>Steve Cooper to support final destination plan via 1:1 interventions</p>	<p>On results day, support is given for clearing applications and deferrals.</p> <p>A book voucher is given to those going off to university.</p>

Please speak to our named Careers Leader to identify the most suitable opportunity for you.

The school policy on safeguarding sets out the school’s approach to allowing providers into school as visitors to talk to our students: <http://fluencycontent2-schoolwebsite.netdna->

Premises and facilities

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the CDAC, which is available to all students at break, lunch and after school.

Approval and review

Approved *January 2018*

Next review: January 2020

Signed: Simon Goodall Chair of SHS Academy Committee

Clare Costello Head teacher