



# Lacon Childe School

...more than just a school

Shropshire  
Gateway Ref: CR/PG  
Educational Trust

Headteacher: Darren Reynolds, B.Ed.,NPQH  
Deputy Headteacher: Mrs. R Croxton-Broome, B.A.(Ed) 10<sup>th</sup> January 2019



Dear Parents/Carer,

## Year 7 Barcelona Trip 2019

As our Barcelona Trip comes ever nearer, I would like to remind you about some vital administration that needs to be in place. As you would expect, there is a good deal of paper work that needs to be completed to ensure the safe and smooth running of the trip.

- **Parental Consent Form** - Please complete the Parental Consent Form specific to this residential trip which has been sent to your ParentMail account, without delay. It is imperative that you read this form carefully and complete all the required information. If any details change over the next six months, please ensure that you inform the school in writing.
- **Passport** – Students will travel on a group passport unless your child is not a British Citizen (please inform me if this applies as soon as possible). Please complete the attached paper form and return to school by Friday 18<sup>th</sup> January 2019. **Please specifically note the instruction regarding parents born after December 1982 and provide the additional information requested.**
- **Insurance** - All students will be covered by the school's block insurance. Please bear in mind any pre-existing medical conditions, as you may need to contact the insurance company to check what the insurance policy covers. If you would like to take out your own additional insurance, please feel free to do so.
- **EHIC (European Health Insurance Card)** – All students will require their own EHIC. You will find an application form on the following website: [www.ehicard.org](http://www.ehicard.org) . **If you do not have a current EHIC for your child or have not already applied for one, I suggest that you do so immediately. If your child already has a card, please check the expiry date. Without this card, your child will be unable to travel.** THIS CARD IS FREE. We will require you to have this card available for checking at the start of the Summer Term.
- **Parents' Information Evenings** – Please may I remind you that as notified in my previous letter, there will be two information evenings to be held at school. **It is very important that you attend both of these evenings:**
  - **Thursday 2<sup>nd</sup> May 2019 from 5pm until 6pm**
  - **Thursday 20th June 2019 from 6pm until 7pm**

In summary:

- Please complete the attached passport form (in paper format) and return to the school office by Friday 18<sup>th</sup> January 2019.
- The Parental Consent Form needs to be completed on ParentMail without delay.
- Check/apply for EHIC Card.

If you have any questions regarding our Barcelona visit, please feel free to contact me at school.

Yours sincerely,

  
Mrs C. Riley

Subject Leader - Key Stage 4 Design Technology

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**The Shropshire Gateway Educational Trust**

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