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make learning fun.

# Stottesdon C. of E. Primary School

The Shropshire Gateway Educational Trust

Ofsted  
Outstanding  
2011|2012

## Nursery and Childcare Leader

(Maternity cover starting from 29<sup>th</sup> April 2019 - 10<sup>th</sup> February 2020 (end day tbc with 1 months notice)

36.67 hours a week (Monday, Tuesday, Wednesday, Thursday: 8am - 5.30pm - 20 min lunch daily)

Annual Salary: £20,000 (overtime rate of £10.37 per hour)

Holiday entitlement: 25 days per year + statutory bank holidays

This is an exciting opportunity to lead our Nursery and 'wrap around' provision while the substantive post holder is on maternity leave. We are a vital, small rural primary school with Nursery and all year round 'wrap around' childcare.

If you are a strong and experienced Early Years Professional with a genuine passion for working in Nursery education and childcare then we would love you to join us. High emotional intelligence, bags of enthusiasm and a desire to make a difference in the lives of children would definitely be an advantage.

Our nursery is a cosy setting offering up to 20 places with a team of 5 (3FTE) staff. The new leader will have a great opportunity to continue to influence the vision and direction of the nursery so that provision continues to improve from good to outstanding.

### Nursery and Childcare Leader Essential requirements:

- You must have been either a **Nursery Manager** or a very experienced **Nursery Deputy Manager**, **Qualified Teacher** or very experienced **Early Years Professional**.
- **Qualification: Minimum NVQ Level 3 relevant childcare qualification or equivalent; Early Years Professional Status; Qualified teacher or HLTA. Paediatric First Aid would also be an advantage.**
  - Initiative
- Ability to work with little supervision as well as with the leadership of the school and within school policy and practice
  - Excellent working knowledge of the EYFS and ability to plan for provision and individuals next steps
    - Good management and observation skills
    - Excellent organisational, administrative skills and computer literacy
    - Possess an excellent knowledge of the Ofsted and Welfare Requirements
- A good understanding of how to create engaging and challenging learning environments for toddlers and pre-schoolers
  - Excellent communication skills and a strong leader as well as a team player
    - A passion for working with young children
    - A good level of spoken and written English
      - An understanding of play principles
    - Ability to manage play for children age 2 - 11

### Some of the responsibilities of the Nursery and Childcare Leader will include:

- To manage day-to-day operations of the Nursery and Wrap Around Childcare
  - To achieve and maintain high standards of care and education
- To effectively lead and manage the staff team including providing day to day guidance, training and support to all practitioners
  - To ensure all policies, procedures and curriculum are implemented and adhered to at all times
    - To oversee planning
  - To keep abreast of current early childhood thinking/trends
    - To be influential in developing strong links with parents

### In return the successful candidates will receive:

- Nursery/wrap around administrative support
- Support from senior leadership of the school (the Headteacher will be your line manager)
  - Support from other Nursery settings in our trust
  - An established framework of policies and practice
    - A supportive team and school
  - Opportunities to grow personally and professionally

Closing date: 20/02/19 (12 noon)

Interview date: w/b 25/02/19

The school is committed to safeguarding children and young people. All postholders are subject to an enhanced DBS check.

For further details and an application pack please contact [admin@stottesdon.shropshire.sch.uk](mailto:admin@stottesdon.shropshire.sch.uk). Visits to the school are warmly encouraged.

Stottesdon C. of E. Primary School, Cleobury Mortimer, Nr. Kidderminster, Worcs. DY14 8UE

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Head Teacher: Mrs. K. Jones Chair Of Governors: Rev. M Daborn