

Little St Mary's Nursery Pricing Schedule and Terms

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2018/19 Nursery Pricing Schedule & Terms

Effective 1st September 2018 – 31st August 2019

Nursery Fees	Standard Rate without EEF £6.00 /h	3 and 4-Year-Old Children in Receipt of EEF
Morning Session 9.00am – 1.00pm	£24.00	£6.00 + 3 EEF Hours
Afternoon Session 1.00pm-3.15pm *(4.00 if EEF funded)	£13.50	£0 + 3 EEF hours
Day 9.00am – 3.15pm *(4.00 if EEF funded)	£37.50	£6.00 + 6 EEF Hours

Little St Mary's Nursery will be offering 15 hours EEF (Early Education Funding) hours in any one week.

Our Nursery Operating Hours

Our Nursery is open between 9.00am and 3.15pm for 39 weeks of the year during term time. We are closed for all school holidays and bank holidays.

What sessions are available?

- Nursery Morning Sessions Monday-Friday 9.00am to 1.00pm
- Nursery Afternoon Sessions Monday-Friday 1.00pm to 3.15pm
- Nursery Afternoon Sessions Monday-Friday 1.00pm to 4.00 *(if EEF funded afternoon session)*
- Nursery FULL Day Sessions Monday-Friday 9.00am to 3.15pm
- Nursery FULL Day Sessions Monday-Friday 1.00pm to 4.00 *(if EEF funded afternoon session)*

Extra Hours, subject to availability and will be charged at a standard session rates - £6.00

FAQ - 1) When are the free EEF NURSERY hours?

Access to free EEF hours is between 9.00am and 12.00pm Monday to Friday and additionally for day and afternoon sessions between 1.00- 4.00pm Monday to Friday.

Where the full 15 hours EEF is used any further sessions are charged at the Standard Rate.

2) When are the EEF Term Dates?

Your child can receive free childcare from **the term after their third birthday:**

Child born between	Entitlement begins
1st January to 31st March	April (Summer term)
1st April to 31st August	September (Autumn term)
1st September to 31st December	January (Spring term)

3) Is lunch included in the fees?

No, whilst drinks, fruit and snacks are included in the quoted prices, Nursery Dinners are available separately to children who stay until 1pm and are priced at £2.20 per meal.

4) Booking

All booking is on a first come first served basis. We are limited to a capacity of 16 children in our current Nursery building.

5) Payment

We offer several options for payment, these include:

- By School Money
- By a voucher scheme through your employer. We are registered to accept many voucher providers so please enquire for more details.
- Fees are payable monthly in advance and should be paid within 14 days from the date of the invoice.
- An administrative fee of £10 will be applied to any account not cleared by the end of the invoice month.
- Failure to settle invoices in a timely manner will result in the services being withdrawn for the relevant child.
- Payment by cash or cheque is discouraged but please contact the Nursery office if you have any difficulties with using School Money or using a voucher scheme.
- It may possible to claim financial support through the Tax Credit scheme.

6) Deposits

- Deposits are incrementally refundable against usage.

7) Absences

- Full fees are charged for absences such as illness, holidays, occasional days and any other absences except for non-term time weeks and bank holidays when the Nursery is closed.
- In the rare event of an unscheduled closure of our Nursery service a credit will be applied to your account.

8) Late afternoon pick up

- You will be expected to collect your child on time at the end of the session (either 1.00pm or 3.15pm).
- Late fees are £20 per hour or £5.00 per 15 minutes or part thereof.
- The safety and welfare of our pupils is paramount therefore the failure to collect a child will be subject to
- our safeguarding procedures and may result in escalation to external third parties.

9) Financial Difficulties

- It is appreciated that some families may experience difficulties from time to time. We would like to work with you to reduce the disruption to your child's education and care. Please come and speak to the manager as early as possible regarding payment of fees.

10) Termination

- Any cancellation of a booking requires 1 months' notice during which contracted charges will be incurred.
- Please note that there is a non-refundable policy on permanent bookings which allows us to offer our discounted prices.

11) Additional Hours and Little Oaks Before and After school Provision

PARENTS will be eligible for the **extra 15 hours** funded child care offer if:

- You earn more than the equivalent of 16 hours at the national living wage or minimum wage per week: for example, £120 per week if you are 25 or older.

AND You earn less than £100,000 per year.

- **This is claimed directly from HMRC** who if eligible will provide you with an 11 digit code. You will need to give this code to the Little St Mary's Admin team who will claim the funding on your behalf.
- [HMRC website www.childcarechoices.gov.uk or Phone HMRC for more information on 03001234097]
- 'Additional funded child care hours' [up to a further 15 hours] can be used at Little Oaks before and after school club 7:30AM – 8.45AM and 3:15PM – 6.00PM (one hour can be claimed in the morning and two hours in the evening. (Upto a maximum of 3 hours a day.)
- The following grid give the costing for the before and after school care and illustrates costs for parents with and without the additional hours childcare.

**Wrap around Fees @
LITTLE OAKS**

**3 and 4-Year-Old Children NOT in Receipt
Additional Hours**

Morning Session
7.30 -8.45 (1.25 hours) £5.00

Option A short evening
After school club
3.15 – 4.00 (0.75 hours)
£5.90

Option B long evenings
After school club
3.15 – 6.00 (2.75 hours)
£9.95

**3 and 4-Year-Old Children IN Receipt
Additional Hours**

Morning Session
7.30 -8.45 £1.50 (+1 free hour)

Option A short evening
After school club 3.15 –
4.00
£1.00 + (0.75 free hours)

After school club 3.15 –
6.00
£2.50 (+ 2 free hours)

Example quotation:

If a parent or carer would like to place their child for a FULL DAY including before and after school for 1 day

The cost to the parent/carer would be would be:

£1.50 (Little Oaks) + £6.00 (Nursery morning 9:00- 1:00) + £0 (Nursery afternoon 1:00-4:00) + £2.50 (Little Oaks After school 3.15 – 6.00)

TOTAL payable £10.00 for the day [+ £2.20 if they stay for a school hot dinner]

In this illustration - Little St Mary's Nursery would claim + 6 hours EEF and 3 hours Additional funding on your behalf

An illustration for a parent wishing use the MAXIMUM possible hours and claiming the MAXIMUM 30 hours funding is as follows:

		MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	
SESSION 1	Little Oaks 7.30 - 8.45	£1.50 (+AF 1 hours)	£7.50				
SESSION 2	Nursery 9 -1	£6	£6	£6	£24	£24	£66
SESSION 3	Nursery 1 – 4.00	£0	£0	£14	£14	£14	£41
SESSION 4	Little Oaks 3.15 - 6:00	£2.50 (+AF 2 hours)	£12.50				
							£127

In this illustration the full 15 hours EEF has been claimed on Monday , Tuesday and ½ day Wednesday **(5 lots of 3 hours) the GREEN boxes**

The full 15 hours **additional hours** has also been claimed in sessions 1 and 4 = Monday to Friday totalling a further 15 hours child care.

NOTE - Nursery Sessions on Wednesday PM and all day Thursday and Friday are then in this illustration payable at £6.00 per hour as the EEF has been utilised earlier in the week.

Parent are of course entitled to choose any combinations of sessions across the week as long as a minimum of 3 nursery sessions have be taken,(a session being either a morning or afternoon slot)

WE have tried to keep the pricing structure both simple and competitive however, should parents wish to discuss this structure further please contact the office directly or email for a personal quotation.