

## **Primary School Admissions FAQ:**

### **Q: I am looking for a Reception place for my child, what happens next?**

- You should think about your child starting Reception class in the September following their 3<sup>rd</sup> birthday.
- If you have selected our school in your short-list of schools to visit please book a place on one of our school tours. The dates of upcoming tours can be found on the home page of our website.
- The tours last for approximately 1 hour and will be conducted by a member of our senior leadership team.
- During the tour you will be shown around the school, have a brief introductory meeting during which time we will tell you more about our school and give you the opportunity to ask questions you may have. You will also receive a copy of the school prospectus.
- The next step will be to apply for a school place through the Borough website.
- The school can provide you with a Supplementary Information Form which must be filled in and returned to the school if you wish to apply to the school based on your family's commitment to the Church or Parish.

### **Q: What is your school's admissions policy?**

Where applications exceed the number of places available, children will be offered a place according to our admissions criteria. A summary of the criteria is provided below:

- Children who are looked after by a Local Authority under the provision of the Children's Act of 1989
- Children whose parent/s are committed members of and frequently worship at St Paul's Parish Church, Mill Hill
- Children whose parent/s are committed members of and regularly worship in other Anglican Churches within the Deanery of West Barnet, and for whom St Paul's is the nearest Church of England school.
- Children who will have siblings at the school at the time of admission.
- Children whose parent/s are committed members of and frequently worship in Christian Churches and Chapels in St Paul's Parish, as recognised by the Council of Churches for Britain and Ireland, and for whom St Paul's is the nearest Church of England school.
- Children for whom St Paul's is the nearest Church of England school.
- Children who live in St Paul's Parish.

Full details of our school's admissions policy is provided on the website.

<http://www.stpaulsnw7.barnet.sch.uk/Admission-Criteria>

General information on Primary School admissions in Barnet can be found on the Borough website.

<https://www.barnet.gov.uk/citizen-home/schools-and-education/school-admissions/primary-school-admissions.html>

**Q: My child has a statement of SEN. Do I still need to apply to the Borough in the usual way?**

No, if your child has a statement of SEN you do not fill out the on-line form. The borough should contact you to set up a dialogue between you, your school of choice and a representative from Barnet.

**Q: My child is currently at a different primary school and is looking to relocate to your primary school.**

Applications received for places in classes other than Reception are retained on file. A waiting list is kept for all classes in the school. Children's details remain on the list unless the school is advised otherwise. In the event of a place becoming available in any year group, it will be offered in accordance with the Admissions Criteria accessed through the following link:

<http://www.stpaulsnw7.barnet.sch.uk/Admission-Criteria>.

If a place is offered and refused, a child's name will be removed from the waiting list.

Application forms can be obtained from our school office by telephone: 020 8959 3412 or by email: [office@stpaulsnw7.barnetmail.net](mailto:office@stpaulsnw7.barnetmail.net)