



St-Swithun's CE Primary School

Grundy Crescent, Kennington, Oxford OX1 5PS

Tel: 01865-438933

office.3258@st-swithuns.oxon.sch.uk

head.3258@st-swithuns.oxon.sch.uk

Headteacher: Mrs Helen Atkinson
Deputy Headteacher: Mr Kevin Dando



Healthy School

OXFORDSHIRE COUNTY
COUNCIL

Dear Parents/Carers

LOCAL VISITS

During the school year, there are times when we take the children out of school on local visits - for example, to the church, the library, or the woods off St Swithun's Road. These are visits that are so local that they are within the village and we go on foot, and appropriate adult to pupil ratios are always maintained. It saves a lot of time and paper if we have an 'open consent' for each of the children. This means that we don't need to obtain a separate signed permission slip for each individual local visit. However, we will always inform you of the day and time when we are intending to take the children out of school, either through the school newsletter (church services, for example), posters in classroom windows or in writing from individual class teachers. If for any reason, you do not wish your son/daughter to take part, please inform your child's teacher.

Class teachers will continue to send an individual letter for all other visits that go beyond Kennington and/or involve a coach journey, giving details of the visit and requesting permission for your child to take part.

Please would you tick the appropriate box on the blue sheet and return it to your child's class teacher as soon as possible. Thank you.

Yours sincerely

Helen Atkinson
Headteacher