

5 November 2018
Ref: 181105/RWe/HWi

Dear Parent / Carer

Year 8 Trip - Harry Potter Studio Tour

We will be taking a group of Year 8 students to visit the Warner Bros. Harry Potter Studio Tour in Leavesden. Due to the popularity of this trip, we have arranged to run it on two days, Wednesday 13th and Thursday 14th February 2019. The trip is aimed at students who are interested in taking Design & Technology or a Creative Arts subject (Art, Drama, Dance & Music) at GCSE.

Students will be able to see all aspects of D&T and Creative Arts behind the scenes in an entertainment industry setting, as well as the entire design and making process from conception through modelling and manufacture to reality. For example, creative use of textiles; working from modelling to final products; how sets are adapted; and how modern technologies and materials are chosen and used. They will also see modern technology in action within a Performing Arts and Entertainment context and how items are made to the highest specification. All students will attend a 1-hour hands-on class on either Costume Characterisation **or** Set Design after the tour of the exhibition.

The combined cost for travel, entrance to Harry Potter World Studio Tour and the scheduled tutorials will be £36, payable via ParentPay. We anticipate a great deal of interest in this trip, in the event of it being oversubscribed we will pull students' names out of a hat.

We will publicise the trip to Year 8 students through assemblies and tutor notices. Students must register their interest for selection by returning the slip overleaf which confirms parent / carer approval and commitment to meet the cost of the trip should they be selected; slips must be returned by **3.10pm on Monday 12th November**. Those students who are selected will then receive a letter home confirming their place, providing further information and requesting payment for the trip which we must receive by no later than Monday 3rd December. Please do not ask your child to sign up for the trip if they might not be able to go.


There are limited school funds available to assist families who may be having financial difficulties. If the school is in receipt of Pupil Premium for your child, please contact the Globe College Leader and Pupil Premium lead Mr Heath. For all other financial assistance applications there is a form available on the school website. In order for us to process your application prior to the payment deadline, we must receive all financial assistance applications no later than Friday 9th November.


Please note that full trip payment refunds are not guaranteed in the event of a student being unable to attend a trip. Whilst appropriate efforts will be made to replace a student who withdraws from a school

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trip, this may not prove possible. Even where it is possible, the school will have incurred a large range of expenses connected with the arrangements. Such penalties will increase as we get closer to the departure date, and it is for this reason that a full refund will not be made. Withdrawals at short notice are likely to result in full payment being due.

We reserve the right to withdraw a student from the trip if we believe their behaviour would have a detrimental effect on the rest of the party, or that their own safety and welfare may be at risk. We would endeavour to find a replacement student and then all monies may be refunded. If, however, we were unable to find a replacement, the initial payment and any cancellation charges would not be refunded.

If you have any questions, please do not hesitate to contact rwebber@stratfordschool.co.uk or ghill@stratfordschool.co.uk.

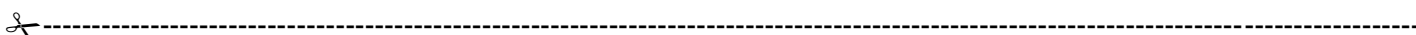
Yours faithfully



Mrs R Webber
Technology Department



Mr G Hill
Performing Arts Department



YEAR 8 HARRY POTTER STUDIO TOUR

*Please return to Mrs R Webber or Mr G Hill by **3.10pm on Monday 12th November***

I do / do not consent to my child accompanying the trip (*delete as applicable*)

- I confirm I will pay £36 via ParentPay by Monday 3rd December should they receive a place on the trip

My child is available to attend the trip on (*tick all which apply*)

- Wednesday 13th February
 Thursday 14th February

*The trip will return in the evening, after the school buses, so please consider arrangements for getting your child home from school and any clubs they may miss when indicating the day they are available. **Please be as flexible as possible** as it will be impossible to take all students on the same day so we are unable to guarantee all requests can be met.*

Student Name..... Tutor Group.....

Signed..... Print..... Date.....
(parent/carer) (parent/carer)