



SYDENHAM SCHOOL

Specialist Science and Mathematics School

Headteacher: Gloria Lowe, MA, NPQH
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Tel: 020 8699 6731, Fax: 020 8699 7532

Website: www.sydenham.lewisham.sch.uk
E-mail: info@sydenham.lewisham.sch.uk

Thursday 7th September 2017

Dear Parent/Carer,

I hope that you have had an enjoyable summer and that your daughter is well-rested and ready to begin the new academic year. I am writing to introduce myself as the new Year 9 Learning Co-ordinator for 2017-2018. I will be looking after your daughter and overseeing the progress of the whole year group during Mrs Reid's maternity leave. I have been a History teacher at Sydenham School for 9 years, therefore I am familiar with the systems and procedures of the school. I have enjoyed my time here thus far and look forward to supporting all of the Year 9 students as they begin Key Stage 4.

As Year 9 students begin their GCSEs there will be a sense of excitement and anticipation about what is to come. Alongside the tutors, I will be there to support our students during this important transition. Some will find the changes easier to manage than others. For those who struggle, it is important for them to remember that they are not alone and there are several members of staff on hand to offer extra help.

This year I am encouraging all students to participate in at least one extra-curricular activity to enrich their learning experience. Several exciting events and opportunities have already been planned for Year 9 students across the school so please do encourage your daughter to get involved.

Please note the following reminders:

Uniform

All Key Stage Four students wear the white shirt and jumper with a white stripe.

- **Piercings.** Only one pair of stud earrings in the earlobe are permitted. No other piercings are allowed and must be removed. Plasters covering piercings will not be permitted.
- **Hair.** No unnatural hair colour or "extreme" hair styles are permitted, for example dyed hair, shaved area.
- **Accessories.** All students must carry the Sydenham School bag and shoes must be polishable shoes. Non-polishable shoes, for example suede/canvas shoes, are not permitted.

The full uniform list can also be found on the school website.

Punctuality

All students are expected to be lined up and ready to enter their tutor room by 8:40am ready for the start of registration at 8:50am. Year 9 assemblies take place on Wednesday mornings in the Main School Hall and on Friday mornings in the Drama studio.

In Key Stage Four, if a student is late to school then they will automatically receive a 30 minute detention on the same day. Parents will be notified via text message from our attendance office on that day.

Do feel free to contact me at any time. You can call me on 0208 699 6731 ext.433 or on my e-mail address which is J.Alexander@sydenham.lewisham.sch.uk. On the reverse side of this letter are the e-mail addresses for each of the tutors in the Year 9 Pastoral team, should you wish to contact them.

I look forward to working with all Year 9 students and their families during what I anticipate will be a rewarding and purposeful academic year.

Yours sincerely,

Ms Josephine Alexander
Year 9 Learning Co-ordinator



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