



Teddington School

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Head of School: Kathy Pacey NPQH

Executive Headteacher: John Wilkinson MA NPQH

6 June 2018

Dear Families

Punctuality to Lessons

From Monday 11 June there will be a focus on punctuality to lessons after break and lunchtime. Students who are late to lessons without an adequate reason will be required to attend a 45 minute detention after school. After break and lunch times students receive a 5 minute warning bell to assist them to get to lessons on time. I ask for your support in this matter by reiterating this message at home to avoid the loss of valuable learning time for all students.

Mobile Phones

Students have been asked to fully comply with and observe the school policy for mobile phones as soon as they enter the school building with immediate effect. Students using their phones during the school day will have them confiscated and will only be allowed to collect them at the end of the school day as outlined on page 10 of the [Behaviour Policy](#).

“Use of phones, personal music players, personal computing devices .

The school understands the role that modern digital devices play in all our lives, and particularly for young people. The school accepts that students are likely to have on their person a mobile phone and understands the many benefits this offers in terms for personal security and communication convenience. However, once in school, all such devices should be switched off and remain out of sight until 3.15pm or the end of any formal school activity if later. Where phones or other digital devices are seen in use, the school may confiscate such items for the remainder of the day. Where students repeat such behaviour, the items will be confiscated and only returned to a parent in person and the student placed in the internal exclusion room if their device has been used in a way that infringes on the privacy of staff or pupils, such as the taking of photographs or recordings, or, misuse of e learning facilities being used within a lesson. Where personal digital devices have been sanctioned for use to assist with learning, students are expected at all times to follow the school’s ICT acceptable use policy.

Langdon Park

The school has received complaints from the management agency of Langdon Park regarding Teddington School students walking through areas that are private property. The management agency has stated that if this continues they will close certain entrances to Langdon Park, which for



everyone's convenience we wish to avoid. Students have been asked during school assembly to only use permitted pathways. If you could reiterate this message at home it would be appreciated.

Yours faithfully

Mr Hill
Deputy Headteacher