



**Teddington
School**

Teddington School, Broom Road,
Teddington, Middlesex TW11 9PJ

T 020 8943 0033
W www.teddingtonschool.org
E info@teddingtonschool.org

10 September 2018

Dear Families

Year 11 GCSE Spanish

Unfortunately due to very sad personal circumstances Ms Suarez has had to return to Spain and will not be in school for the next 2 – 3 weeks. I am acutely aware that your child's GCSE Spanish class had a similar situation for periods last year when cover staff were required to deliver the course. I can only apologise for this unfortunate situation but do assure you the department is fully-staffed this year.

In the interim period appropriate GCSE work will be set for students to complete in lessons – we also plan to incorporate IT to support learning where possible. The school has purchased 'Active Learn' – a software program to support listening and reading skills such that students can access additional listening and reading self-marking resources linked to the course. Our technicians are currently installing and setting up the necessary user accounts. Please do also encourage your child to ensure that they spend time learning vocabulary and grammar at the end of each module and to revise all chapters covered so far.

When Ms Suarez returns it is planned to provide additional support by way of lunchtime and/or after school sessions for this class to support them further.

Again, please do accept my sincere apologies for the unforeseen circumstances and be assured that all is being done to support the students affected.

Yours faithfully

Ms Green
Curriculum Lead Modern Foreign Languages

