



Teddington School, Broom Road,
Teddington, Middlesex TW11 9PJ

T 020 8943 0033
W www.teddingtonschool.org
E info@teddingtonschool.org

Headteacher: John Wilkinson MA NPQH

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Dear Families

Welcome to the start of another exciting year at Teddington School. I hope that all students are settling into Year 11 well and are ready for a productive year ahead.

As you will recall from the Year 10 Future Pathways Parents Evening at the end of last year, this term is very important as students make their decisions about what they would like to do next after their GCSEs and make their applications to sixth form, college or apprenticeships accordingly.

Please find below some key information about the application process for this term which we hope you will find helpful.

- All Richmond schools will be using UCAS Progress (UCASProgress.com) to manage student applications. UCAS Progress enables students to research courses and training providers such as schools and colleges and then apply using one personal profile.
- UCAS Progress opens on Monday 2 October. During this week all students will be given a personal login and password and will be given guidance on completing their profile. Students will be encouraged to complete their profiles at home although support will be provided during tutor time as necessary. Please do not set up your own account with UCAS Progress account as this will not be recognised by training providers.
- Some colleges such as Esher, The BRITs or Strodes have early application dates or applications direct to the college. Information about these colleges, their application process and deadlines will be given to students by their form tutors. If you apply to one of these colleges, please inform your tutor/head of year so that this can be added to your record.
- The deadline for applications through UCAS Progress is Friday 12 January. Most colleges will take direct application after this date. However, as colleges fill courses on a first-come first served basis we encourage students to make an application as soon as possible.
- We encourage all students to attend at least two open days. Visiting a school or college enables students to see the facilities, meet tutors and subject teachers and gain insight into the courses on offer. A list of current open days for this term is attached for your information and will be available to students through tutors and on Year 11 noticeboards at school.
- For those students interested in apprenticeships, please let your tutor or head of year know as soon as possible. Apprenticeships opportunities can be researched and applied for through UACS Progress. However, as applying for an apprenticeship is the same as applying for a job we would aim to provide more targeted support to these students.
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- And finally, the Teddington Futures Career Guidance Team will be seeing all students over the next two terms for a meeting to discuss post-16 options. If you have an urgent matter you wish to discuss with the team, please speak to your head of year.

We will update you further at key times over the next term but please do feel free to contact us if you have any questions. In the meantime, we wish all students an enjoyable and positive year at Teddington School.

Yours faithfully

Ms S Thornley
Head of Year 11

Ms A Holmes
The Futures Team - Career Adviser

Ms F Kennedy
The Futures Team - Career Adviser