



**Teddington
School**

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*Head of School: Kathy Pacey NPQH
Executive Headteacher: John Wilkinson MA NPQ*

17 April 2018

Dear Families

Year 12 Exam Arrangements 7 May 2018

I am writing to inform you of the arrangements regarding the Year 12 exam season, which starts from Monday 7 May 2018. Please find details below that outline our expectations and guidelines.

- Students must attend their lessons until they have sat the related exam.
- Once the exam has been taken, they no longer need to attend those lessons and can use this non-contact time for revision, which can take place off site.
- If an exam is set for the afternoon, students can choose not to attend in the morning. However, I would strongly advise students still to come into school as staff will be giving last minute exam tips.
- Please ensure that students refer to the Sixth Form dress code which is written in their diaries as well as the Sixth Form handbook. If the dress code is not adhered to, students may well find that they are not permitted entry into the exam hall.

Please note that students will not be permitted to take part in these arrangements unless the acknowledgement slip is signed and returned by Wednesday 3 May to the Sixth Form Office.

Following the Year 12 exams, below are some further dates to be noted:

- Year 12 Work Experience 18 – 22 June 2018
- A Level lessons resume from Monday 25 June 2018
- Aim Higher Days Monday 9 – 11 July 2018
- End of term Wednesday 11 July 2018

Kind regards,

Ms N Meston
Director of Sixth Form



Year 12 Exam Season Acknowledgement Slip

Student Name: _____ Form: _____

I/we confirm that I/we have read and acknowledged the information provided with regards to Year 12 exam season.

Signed: _____ (Parent/Carer) Date: _____