



**Teddington  
School**

Teddington School, Broom Road,  
Teddington, Middlesex TW11 9PJ

**T** 020 8943 0033

**W** [www.teddingtonschool.org](http://www.teddingtonschool.org)

**E** [info@teddingtonschool.org](mailto:info@teddingtonschool.org)

*Headteacher: Kathy Pacey NPQH*

24 April 2019

Dear Families

### **Year 12 Exam Arrangements**

I am writing to inform you of the arrangements regarding the Year 12 exam season, which starts from Monday 13 May 2019. Please find details below that outline our expectations and guidelines.

- Students must attend their lessons until they have sat the related exam.
- Once the exam has been taken, they no longer need to attend those lessons and can use this non-contact time for revision, which can take place off site.
- If an exam is set for the afternoon, students can choose not to attend in the morning. However, I would strongly advise students still to come into school as staff will be giving last minute exam tips.
- Please ensure that students refer to the Sixth Form dress code which is written in their diaries as well as the Sixth Form handbook. If the dress code is not adhered to, students may well find that they are not permitted entry into the exam hall. Students must wear their ID cards at all times during exam season.
- Students are completing their work experience week commencing 3 June 2019.
- A2 lessons will start for all our Year 12 students on Monday 10 June 2019

Please could you kindly sign the acknowledgement slip below and return to Ms Walsby in the Sixth Form office by Friday 3 May.

Yours faithfully

Ms Thomas  
**Head of Year 12**





---

**Year 12 Exam Season Acknowledgement Slip**

Student Name: \_\_\_\_\_ Tutor Group: \_\_\_\_\_

I/we confirm that I/we have read and acknowledged the information provided with regards to Year 12 exam season.

Signed: \_\_\_\_\_ (Parent/Carer) Date: \_\_\_\_\_

**Please return to Ms Walsby in the Sixth Form Office by Friday 3 May 2019**