

# Tolworth Girls' School & Sixth Form

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12 January 2018

Dear Parent/Carer

## Year 11 Parent/Student Consultation Evening - Tuesday 23 January 2018

We are writing to invite you to the Year 11 Parent/Student Consultation Evening on Tuesday 23 January from 3:45pm until 6:45pm.

During this evening you will have the opportunity to meet with a selection of your daughter's subject teachers to discuss her work, attitude and progress. As you will appreciate it is not possible for you to see all of her teachers. Our experience is that a maximum of eight appointments can be accommodated.

The school has introduced a new and easy to use online appointment booking system. This allows you to choose your own appointment times with teachers and you will receive an email confirming your appointments. Appointments can be made from today and will close at 10:00pm on Monday 22 January. Should you wish to make any changes after this date please contact the school office. If for any reason you are unable to access the website to make appointments, please ask your daughter to make bookings on your behalf using the computers here at school.

Please visit <https://tolworthgirls.parentseveningsystem.co.uk> and log in with the details below to book your appointments. (A short guide on how to add appointments is included with this letter.)

Student's First Name:

Student's Surname:

Date of Birth:

We encourage your daughter to attend this evening with you and to join in discussions.

We will have a stall for the National Citizen's Service who will be on hand to give information on the upcoming opportunities for students this summer.

Also present will be Ms C Ramsden; Assistant Senior Assistant Head in charge of Key Stage 4, and Mrs L-J Stansbridge-Shaile, Careers Advisor, who will be available to answer any questions you may have about future pathways for your daughter. As Academic & Pastoral Leader for Year 11, I will be available to speak to you on an appointment basis. Religious Studies appointments for me will take place between 4:00 and 5:45pm. I will then be available for appointments for more general pastoral and academic matters. Also present will be Mrs S Lowe, Headteacher, and Miss E Tongue, Senior Deputy Head.

Parking is normally available at the rear of the school.

We very much look forward to seeing you on Tuesday 23 January; in the interim please do not hesitate to contact us at the school should you need further information.

Yours faithfully

Mr M Mirshemirani

Academic and Pastoral Leader Year 11

