

Tolworth Girls' School & Sixth Form

Fullers Way North, Surbiton, Surrey KT6 7LQ

Headteacher: Siobhán Lowe

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25 April 2018

Dear Parent/Carer

Year 8 Parent/Student Consultation Evening - Tuesday 8 May 2018

We are writing to invite you to the Year 8 Parent/Student Consultation Evening on Tuesday 8 May from 3:45pm until 6:45pm. During this evening you will have the opportunity to meet with a selection of your daughter's subject teachers to discuss her work, attitude and progress. As you will appreciate it is not possible for you to see all of her teachers. Our experience is that a maximum of eight appointments can be accommodated.

The school has introduced a new and easy to use online appointment booking system. This allows you to choose your own appointment times with teachers and you will receive an email confirming your appointments.

Appointments can be made from Wednesday 2 May and will close at 10pm on Monday 7 May 2018. Should you wish to make any changes after this date please contact the school office. If for any reason you are unable to access the website to make appointments, please ask your daughter to make bookings on your behalf using the computers here at school.

Please visit <https://tolworthgirls.parenteveningsystem.co.uk> and log in with the details below to book your appointments.

Student's First Name:

Student's Surname:

Date of Birth:

We encourage your daughter to attend this evening with you and to join in discussions.

As Head of Year 8 I will be available to speak to you on an appointment basis. Also present will be Mrs Lowe, Headteacher and Mr Perry; Assistant Head in charge of Key Stage 3, Mrs Taylor, Attendance officer, Mrs Munro, SENCO and Mrs L-J Stansbridge-Shaile, Careers Advisor, who will be available to answer any questions you may have about future pathways for your daughter.

Parking is normally available at the rear of the school and in the Tolworth Recreation Centre car park.

We very much look forward to seeing you on Tuesday 8 May; in the interim please do not hesitate to contact us at the school should you need further information.

Contacting Mr Otermin: It appears some parents have been trying to contact Mr Otermin but have not been able to get through. The correct email address is:

Francisco.OterminRuiz@tolworthgirlsschool.co.uk

Yours faithfully

Mr F Otermin
Academic & Pastoral Leader Year 8

