

**TGS - YEAR 8 TAKE YOUR DAUGHTER TO WORK DAY  
FRIDAY 28 SEPTEMBER 2018**

**Name of Student:**

**Tutor Group:**

Will be going to work with Parent/Family friend to the employer detailed below on **Friday 28 September 2018**

ORGANISATION NAME:	
ADDRESS:	
POSTCODE:	
TELEPHONE:	
MOBILE (if appropriate)	
E MAIL (this is essential):	
WHO THEY ARE GOING WITH:	
RELATIONSHIP TO STUDENT:	
POSITION/JOB TITLE:	
NAME OF EMPLOYER CONTACT: (if different from details above)	
BRIEF DESCRIPTION OF TYPE OF WORK COMPANY DOES. (e.g. administration, legal)	

**TERMS & CONDITIONS**

- Student will travel to and from work with Parent/Family friend
- Student will be covered by organisations Insurance.
- Student will be covered by 'Health & Safety' practises of the organisation
- Manager/workplace is aware student will be on site.
- Student will not be left unattended at any point during the day.

This form should be forwarded to Mrs Stansbridge Shaile by email (careersIAG@tolworthgirlsschool.co.uk) or students can return this in person to the Careers office. **No later than Friday 14 September 2018.**

By signing below, you are confirming the above terms & conditions

**SIGNED (PARENT):** \_\_\_\_\_

**PRINT NAME:** \_\_\_\_\_

**DATE:** \_\_\_\_\_