

Dear Parent/Guardian,

**Year 7 Trip to Penshurst Place 1<sup>st</sup> – 3<sup>rd</sup> July 2018**

- 1) Please arrive in school at 8:15 am on Sunday 1<sup>st</sup> June so that we can load the coaches and aim to leave at approximately 8.45.
- 2) Your daughter will need to bring a small rucksack containing the following items:
  - A bottle of water
  - Any necessary medication they may need for the day.
  - Suitable footwear for the walk to camp. This can be a bit muddy depending on weather.
  - Suitable clothing for the weather on the day i.e. waterproofs/sun hat/sunscreen
  - Please be aware that the rest of your daughters' baggage will be taken directly to camp by the staff upon arrival there so the students may not have access to this for a couple of hours after arrival. A suitcase case or holdall is absolutely fine. **You do not need a large rucksack.**
  - They do NOT need their phones for the 3 days unless there are extenuating circumstances e.g. medical.
- 3) I have attached the itinerary for the three days. Please do let me know asap if you have any questions about this. Your daughter will know whether she is in camp 1 or 2.
- 4) I have also attached the Kit List again. Girls will also have the opportunity to go paddling/swimming in a local lake. **This will be closely supervised by a qualified open water lifeguard.** Therefore, they will need a suitable swimming costume. If you have any concerns regarding this please contact me via the e-mail address below or you can talk to me on the information evening. They will need old trainers or sandals as it is quite muddy underfoot.
- 5) In case of emergencies you will be able to contact Mrs Powling, Mr Flood or I via the following number:

**07860 595842 – School Mobile**

However, this should only be used in emergencies. There is also a 24 hour 24/7 emergency number:

**03332 000612** that will take you through to the company.

**Please note this is only to be used for absolute emergencies.**

6. Unless we specifically hold medicines, inhalers etc for your daughter, you will need to ensure that they bring any other medication, inhalers that they would need for the trip. This should be in a clear plastic bag where possible with some instructions on how these be administered.

7. There is **no shop** there or anywhere for pupils to **spend money**. They do not need to take anything with them other than for journey to and from school.

8. We will be arriving back at approx. **4 pm on Tuesday**. If there are any delays we will post information on the school website and contact you via text message.

We are all looking forward to the trip and I am sure that all the students will have a fantastic time.

Kind regards

Yours sincerely,

**Mr Sean Pollard**

[sean.pollard@tolworthgirlsschool.co.uk](mailto:sean.pollard@tolworthgirlsschool.co.uk)