



Corringham Primary School

(Including: Corringham Primary Pre-School and Speech and Language Enhanced Provision)

Exclusion Arrangements

(An Appendix of Positive Behaviour Policy)

2017/2018

Aims:

Statement of Principle:

The ORTU Federation takes pride in its inclusive ethos. It is the policy of Corringham Primary School to try to deal with all behavioural issues in an active, positive way, employing a wide range of strategies, including those specifically designed to avoid such issues reaching the point of exclusion. (See Positive Behaviour Policy).

Purpose of this policy:

This policy is designed to briefly outline the school's approach to exclusions within the statutory framework as defined in the The School Discipline (Pupil Exclusions and Reviews) (England) Regulations 2012, Exclusion from maintained schools, Academies and pupil referral units in England - A guide for those with legal responsibilities in relation to exclusion (September 2012) and the exclusion Flow Chart (appendix 1). It outlines only where the school applies its own additional guidance and policies, which complement and reinforce the statutory guidance, for purposes of clarity in the day-to-day operation of the school.

Principles

We are an inclusive school and will work hard to develop strategies to include all children. However, in extreme cases, the school will use exclusions to maintain the health and safety of all our community. This is in a small minority of cases and is used either in the case of extreme events or persistent misbehaviour when the child has not responded to other strategies employed.

- Exclusion is a sanction used by the school only in cases deemed by the Trust as serious breaches of the School Positive Behaviour Policy. A child may be at risk of exclusion from school for cases of:
 - Verbal or physical assault of a child or adult;
 - Persistent and repetitive disruption of lessons and other child's learning;
 - Extreme misbehaviour which is deemed outside the remit of the normal range of sanctions, amongst others.
- A Fixed Term Exclusion from the school can only be authorised by the Headteacher or one of the Deputy Headteachers in their absence, in conjunction with the Chief Executive Officer. If none are available to authorise the exclusion a decision should be deferred until the opportunity for authorisation is available.
- In the case of a Permanent Exclusion this can only be authorised by the Chief Executive Officer and must only be done after consulting the Chair of the Local Governing Body of the intention to impose this sanction, although the final decision rests with the Chief Executive Officer.
- The school seeks to reduce the number of incidents leading to exclusions by promoting a positive atmosphere of mutual respect and discipline within the school.
- The school regularly monitors the number of Fixed Term Exclusions to ensure that no group of child's is unfairly disadvantaged through their use and that any underlying needs of individuals are being fully met.

Notification of Exclusion

- Parents will be notified as soon as possible of the decision to exclude a child and the reason for the exclusion. This will be done on the day of the exclusion being authorised by either direct phone contact or a face-to-face meeting. A written confirmation of the reason(s) for the exclusion will be sent to parents the same day.
- In the case of a Permanent Exclusion parents will be notified by the Chief Executive Officer in a face-to-face meeting (with the Headteacher present).
- A child who has been excluded will have the reason for his/her exclusion explained to them by the Headteacher so that they understand the nature of their misbehaviour.
- The school will also work to put in place a programme for the pupil on his/her return. This will include input from staff at the school, parents, if appropriate, and any other appropriate bodies e.g. Pupil Family Support, Attendance Service, Trust or the Local Authority. Should it be decided for whatever reason that the matter needs to be put in the hands of another agency i.e. the incident leads to the discovery that there is a child protection issue, the school will continue to monitor the situation and work closely with that agency. It is hoped that in most cases following exclusion, the child will be able to return to school and that further input will promote in him/her a more positive attitude and a subsequent improvement in behaviour.
- The Chair of the Local Governing Body, Trust, Local Authority as well as relevant school staff will be notified of all Fixed Term Exclusions the same day of the production of the exclusion letter, which they will receive a copy of; it will clearly outline the reasons for the exclusion, as well as the date of the child's return to school.

Children Returning from a Fixed Term Exclusion

- All children returning from a Fixed Term Exclusion are required to attend a reintegration meeting, accompanied by a parent. This meeting will seek to establish practical ways in which further exclusion can be avoided and behaviour modified to acceptable standards in partnership between child, parent and school.

Permanent Exclusions

Our school will usually only permanently exclude a child as a last resort, after trying to improve the child's behaviour through other means. However, there are exceptional circumstances in which the Trust may decide to permanently exclude a child because of on-going issues or even for a 'one-off' incident.

If a child has been permanently excluded, be aware that:

- the school's local governing body is required to review the Chief Executive Officer's in conjunction with the Headteacher's decision and you may meet with them to explain your views on the exclusion
- if the local governing body confirms the exclusion, you can appeal to an independent appeal panel organised by the Trust
- the school must explain in a letter how to lodge an appeal
- the local authority must provide full-time education from the sixth day of a permanent exclusion

Appeals

All correspondence regarding an exclusion from the school will inform parents of their right to appeal to the Local Governing Body against the decision to exclude. This procedure is clearly

set out in the statutory guidance. The person who should be contacted to initiate an appeal is the Clerk to the Trust Board who will circulate the Appeal letter to the Headteacher, the Chief Executive Officer and the Chair of the Local Governing Body.

Relationship to other school policies

The Exclusion Arrangements should be read in tandem with the school's Positive Behaviour Policy as well as other relevant school policies, particularly the Inclusion Policy, Special Educational Needs Policy and the Equality & Diversity Policy. It also has a close inter-relationship with the Anti-Bullying Policy and Attendance Policy.

Monitoring and Review

- The impact of this policy will be reviewed by the governing body and the Trust Board
- The Headteacher and the Chief Executive Officer will provide the Governors and Directors with regular monitoring reports which will help it to evaluate the effectiveness of the policy and procedures.
- The policy and procedures will be reviewed and amended in the light of such evaluation and in consultation with representatives of all key stakeholders.
- To be reviewed annually

Date of next review: September 2018