



**The UCL Academy**

Adelaide Road  
London NW3 3AQ

t: 020 7449 3080

e: [enquiries@uclacademy.co.uk](mailto:enquiries@uclacademy.co.uk)

w: [www.uclacademy.co.uk](http://www.uclacademy.co.uk)

Wednesday 4 September 2013

Dear Parent/Guardian

**Meet the Tutor event - Tuesday 17 September**

We are looking forward to meeting your son or daughter over the next few days and introducing them to the UCL Academy. I thought it might be helpful to let you know that on Tuesday 17 September from 4.00pm-5.30pm, we would very much like to welcome you to the Academy to meet your son/daughter's tutor.

Please be advised also, that on Thursday 5 September, we will be dismissing students at 2.00pm from UCL which is a little bit earlier than the advertised time. On Friday 6 September your son/daughter should arrive at the Academy in time for a 10.00am start and we will be dismissing students at 1.00pm.

I look forward to meeting you on Tuesday 17 September.

Yours faithfully

Alice Lucas  
Assistant Principal - L3