

Wednesday 11 September 2013

Dear Parents and Guardians

Foundation Level and Level 3 'Meet the Tutor' event – Tuesday 17 September

On Tuesday 17 September, there will be a Foundation Level and Level 3 'Meet the Tutor' event for all new students. This will provide an opportunity for parents and guardians to meet with key House teachers, members of the Leadership Team, and with staff from across the Academy, as well as meet other parents and guardians.

Please report to main reception on arrival, where you will be greeted and be directed to the event, which will take place in your child's House area.

The event will begin at 4.00pm and we will finish serving coffee and cake at 5.30pm.

Please complete the attached reply slip to confirm if you are able or unable to attend the event. **Please return this form to your Head of House by Friday 13 September 2013.**

Yours faithfully

Mr T Bowen
Assistant-Principal – Foundation

Ms A Lucas
Assistant Principal – Level 3



I, parent/guardian of _____ can confirm that I will be attending the Meet the Tutor event on Tuesday 17 September between 4.00pm and 5.30pm.

There will be ____ members of our family (including my child) attending.

Signed (parent/guardian) _____