

Wednesday, 21 June 2017

Dear Parents, Carers and Guardians,

Re: Authorised Absence for Eid Al-Fitr

With Eid celebrations fast approaching I am writing to confirm the arrangements if you wish your child to have an authorised absence on the day.

We currently understand that Eid will take place on Monday 26 June 2017 and, as per the local authority guidance, the Academy will authorise a one day religious observance absence for Muslim students who will be celebrating Eid with their families. The local authority position is clear that only one day of religious observance will be authorised and only if taken on the official Eid day unless otherwise agreed.

If you intend your child to be absent on Monday 26 June, you must contact the Academy to inform us. Please contact us either by telephone (0207 449 3080), letter or by email (enquiries@uclacademy.co.uk) clearly stating the reason for the absence, the day of authorised absence required, together with your child's name, level and learning set.

Please can I emphasise that students, even those in the sixth form, cannot request authorised absence for themselves and all requests for authorised absence must be made by parents or carers.

Please do not hesitate to contact us if you have any questions about these arrangements.

The Academy would like to take this opportunity to send good wishes on the celebration of Eid Al-Fitr.

Eid Mubarak.

Yours sincerely,



Mr T Bowen
Assistant Principal, Attendance
The UCL Academy