

The Appeals Process – September 2019 Entry

Provided a valid application for a school place has been made, parents have a right to appeal against a decision by the School not to offer their child a place for Year 7. In order to make a valid application to Wallington High School for Girls, parents must:

- Name Wallington on their home Local Authority's Common Application Form; and
- Ensure their child sits both the Selective Eligibility Test and the Nonsuch and Wallington Second Stage Entrance Examination if they are eligible to do so.

All appeals will be heard by an Independent Appeals Panel which will be organised by an Independent Clerk. At a hearing, the Independent Panel would need to be satisfied that there is evidence to demonstrate that the child is of the required academic standard and may uphold an appeal if it:

- finds that the admission arrangements did not comply with admissions law or had not been correctly and impartially applied, and the child would have been offered a place if the arrangements had complied or had been correctly and impartially applied; or
- finds that the admission of an additional child (or children) would not prejudice the provision of efficient education or efficient use of resources and considers that the appellant's case outweighs the prejudice to the school.

Admission Appeals Timetable

Appeals resulting from year of entry or transfer applications for admission in September 2019 will be heard according to the following timetable:

Date	Action
1 March 2019	National Offer Day
15 March 2019	Deadline to request an Admission Appeal Form by emailing: admissions@girlslearningtrust.org
29 April 2019	Deadline to return hard copies of the Admission Appeal Form and any additional papers
June 2019	Appeal Hearings
5 School Days before hearing	Deadline to return any late evidence. Any additional evidence or information received after this date might not be considered at the appeal hearing. The Independent Appeals Panel must decide whether it should be considered, taking into account its significance and the effect of a possible need to adjourn the hearing.

All papers will be sent by the Clerk to the Independent Appeals Panel. Appellants will be sent notification of their appeal hearing at least 10 school days in advance of the hearing.

Appellants will normally be sent a copy of the school's case 7 school days in advance of the hearing.

The Clerk to the Independent Appeals Panel will normally send decision letters within 5 school days of the hearing wherever possible.