

8 February 2019

Dear Parents,

**Year 10 Parents' Evening, Tuesday 26 February**

I would like to invite you and your son to the Year 10 Parents' Evening on **Tuesday 26 February** beginning at **4.40pm** in **The Sixth Form Common Room**. Upon arrival, please report to reception at the Sixth Form Main Entrance and sign in. The doors will be open from 4.30pm.

In a change to the usual format, The Pastoral Teams will be addressing **Year 10 boys with their parents** from **4.40pm** in **Boys' Senior Hall**. The presentation will be covering GCSE study skills and important pastoral guidance.

Following the presentation, appointments with subject teachers will run from **5.00pm – 7.00pm**. We have elected to run the evening with the boys and girls in the same venue, owing to the number of staff who teach in both areas of the school. On arrival, you will be provided with a guide, directing you to the relevant staff and departments.

Teaching staff will be situated in the following locations:

- Boys – Sixth Form Centre;
- Girls – Roger Kay Hall;
- Staff who teach Boys and Girls – adjacent Arts Centre.

An appointment system will be in place and your son will be asked to book 5 minute appointments with his teachers in advance. Refreshments will be provided throughout the evening in the Sixth Form Café. We would strongly encourage you to join us but if you are unable to for any reason please contact your son's form tutor to arrange alternative feedback.

Senior staff will be available in the hall throughout the evening for discussion. Your son should join you for the meetings with his subject teachers. It may also be helpful to remind you that parking on Bridge Road is restricted and that any vehicle left on the yellow lines, on the verges or the Boys' school side, could expect a parking ticket.

Yours sincerely,



Mr R Lees  
Deputy Head Pastoral